



## Kiama P&C Inc. Meeting Minutes

<b>Date:</b>	8th April 2024
<b>Time:</b>	6:13pm meeting opened by Cathryn Lyall
<b>Location:</b>	KPS Library and online via Zoom

### 1. Welcome and previous minutes

After some Zoom meeting connection hiccups the meeting was opened at 6:13pm by Cathy Lyall.. Attendance was strong and quorum was met for the meeting to commence.

#### Attendees:

Leah McDonald (VP), Donna Andersan, Emily Crump, Dan Crooden, Beth Horner, Caroline Jones, Bethany Scott (Treasurer), Klass van Alphen, Cathy Lyall (President), Sabrina Kelly (VP), Jacinta Cali (Secretary), Fiona Arter, Darren Fernandes, Peak Sports & Learning Representative Billie Gow.  
KPS representatives: Natalie Marshall, Sarah Web, Jarrod, Donna Anderson,

#### Apologies:

Belinda Meier, Mel Rigby, Julie Countee, Nicole O'Brien, Eliza Margarita

Klaas 1st and Leah 2nd accept the previous meeting minutes.

### 2. EXECUTIVE REPORTS

#### 2.1 President

Cathy welcomed everyone and introduced Jacinta Cali as new secretary.  
Thank you was given to everyone involved for NAPLAN breakfast and Family Fun Night.

#### 2.2 Principal's Report





Members asked if the Check Ins are going to be a long term initiative and a discussion took place around this as well as the plans for which years will participate during term 3.

There was additional information shared about staffing changes including that Donna is leaving KPS, due to obtaining a permanent role at Mt Terry.

Cathy asked a question about the SRC and suggested cohorts who have smaller groups be considered for fairer misrepresentation to make it more equitable no matter the year size.

### **2.3 Treasurer**

Klaas is handing over to Beth. Both Beth and Klaas shared the update and that the account balance at the end of T1 is \$23,500.

It has been suggested to include the Kindy blue envelope bags into the school uniform recycle program. Members of the P&C would like to see reuse promoted by the school as a recycling program. Staff are to confirm back to the P&C what year the children officially stop using them to be sure before making any requests to parents that suggest returning them. Returns could be done via uniform donation process.

### **2.4 Vice President's report**

Summary of the Family night was shared, voicing how much the community was willing to be involved and how much was raised by the community. As a point for improvement next year First Nation representation will be an addition to make the event more aligned with school values and inclusive. Some of the outcomes from the event for the community included:

- The Community Garden is now declared crown land and that means the garden is to stay. The P&C would like to do more with them in the future and will invite them into the working bee and future events.
- The Music therapist who had a stall received a grant to provide community classes at the garden and this could be an opportunity for the children and they will be invited to participate
- Josie from RFS was able to attend to represent Fire Woman Fighters.
- There was a positive write up in the Bugle as well and they seem keen to keep publishing our activities.

There was more to discuss and due to time constraints the items have been pushed to the next meeting.

### **2.5 Sub Committees and Representatives**

#### **2.4.1 P&C Roles**



Other initiatives to encourage engagement of parents were discussed. Ideas for engagement were:

- Using the WhatsApp or Messenger groups for parents to cross share P&C information and promote involvement that way
- Leveraging the KPS facebook reach and getting KPS staff to cross share the P&C page posts to expand the reach of posts

#### **2.4.2 Second Hand Uniforms**

Bek gave an update on the progress of the project:

The goods are in the sorting process and will be going onto Flexischools soon ready for public launch. She will be able to distribute weekly to classrooms on Wednesdays during her two ethics classes, to be run as a trial for one month and assessed based on volume of orders. If there is a high volume more help to pack and distribute may be required. Donations still need to be sorted as well each Wednesday, not just orders. Using the set time on Wednesdays could be good for extra volunteers.

#### **2.4.3 Easter Egg Guessing Competition**

A brief report on the competition was shared and Cathy noted that Woolies donated the eggs and have said they will be able to support future events initiatives for fruit & veg.

#### **2.4.4 Mothers Day Stall**

Kellie McInerney has taken this on. Price to stay at \$5 even though the cost of goods is up, going to keep the price the same.  
Cathy advises that if there are leftovers they can be sold via a market stall which she will organise with Trish from the markets.  
Cathy also proposes the joint school idea with Tullimbar school to get more for less. It's a facebook page so executive teams are encouraged to join to partake.  
Sabrina is going to help at the stall. And Sabrina has children that have a stall which KPS can sell items through.  
Jarrod is going to talk offline with Cathy about how KPS garden stalls could use KPS P&C to run a stall at the markets.

#### **2.4.5 Olympics Fundraiser**

Date needs to be moved, it clashes with Districts. Decision was made to move it to the 2nd August and have a backup date for the case of bad weather. The backup date will be the 30th August during the Paralympics.

Little athletics are going to help out. Daniel from Tennis to host tennis.

Billie from PEAK spoke to the group and advised that they can help with resourcing such as staff, sporting goods etc. Billie will also help on the day.



Committee is forming, so far: Caroline, Sabrina, Emily, Cathy, Billie and Dan.

#### 2.4.6 **Parent Fundraiser**

Deferred for next meeting.

#### 2.4.7 **Pie Drive**

Leah is currently organising the dates with the school to book the hall. Once the supplier confirms a date that works with hall availability then a call for volunteers will be put out. Monday is likely the best for the hall. Date to be determined offline.

#### 2.4.8 **Movie/Disco Night**

Deferred for the next meeting.

#### 2.4.9 **Grants**

Quick update on the Sports Court grant application for \$20k. There is no word yet, despite the date for assessments closing last week KPS are waiting for an update.

Currently not eligible for any other grants.

Nat/Darren suggest: NSW ports grant, might be able to meet criteria for that. 25k. P&C to investigate.

#### 2.4.10 **Sponsorships**

Update on T-shirts for Choir: P&C are happy to sponsor a portion of costs. No decision yet on the choir but the support is welcomed by the school.

Nat would like the AFL jerseys updated. Full kit costs \$1100 and is asking for support to cover the gap. Cathy suggests approaching the local leagues clubs as a first step.

#### 2.4.11 **Special Support Subcommittee**

A general discussion around how to get more parents involved took place. Nat suggests making a database of 'things you can do' that parents can elect for which doesn't rely on them attending the meetings. This relates to the (Dan's) survey.

Nat asks: What are the stats on the facebook page? What are people engaging with and could that be used for a marketing campaign to drive more participation in P&C. Goal being to drive more followers and participation. Discussed cross sharing of posts via KPS main page. Explore ways to post calls for help across other channels. Nat suggests



doing a recruitment video as they have the best engagement. Sabrina is going to have a go at this.

## 2.5 Correspondence

2.5.1 Belinda Wallace, Principal of Tullimbar Public School, has emailed the P&C asking if we'd like to connect with their school's P&C to collaborate and support each other with things like ordering for Mothers/Fathers Day stalls etc

## 3. GENERAL BUSINESS

### 3.1 Ethics

Jarrod advised that there are 5 or 6 ethics teachers needed for classes. Another ad run is needed and Cathy will put word out.

### 3.2 P&C Survey

Dan requested approval to action the survey he shared as draft and approval was granted.

### 3.3 Garden Working Bee

Jarrod will distribute a flyer to the school FB page and P&C will reshare the post.

Mina asks if there is a Calendar of Events for P&C and if there could be a place for the group to view events and prospective events for parents to consider. A Wiki or something similar is in consideration with Jacinta and Cathy.

## 4. PRIORITY BUSINESS

Nil.

## 5. CLOSE AND NEXT MEETING

Next scheduled meeting: to be agreed

Next meeting: 13th of May  
AGM date: 24th June + meeting

Meeting closed 7:38pm

<b>Minute Taker:</b>	JC
<b>Signed:</b>	Omitted in version submitted for online publication



<b>Name:</b>	Jacinta Cali
<b>Date:</b>	08/04/2024