



## Kiama P&C Inc.

### MEETING MINUTES

Date:	<b>Week 3, Term 2 - 13th May 2024</b>
Time:	<b>6:03pm opened by Cathy</b>
Location:	<b>KPS Library and online via Zoom</b>

#### 1. Welcome and previous minutes

Meeting was opened by Cathy Lyall at 6:03pm.

<b>Attendees:</b>
Bethany Scott (Treasurer), Cathy Lyall (President), Sabrina Kelly (VP), Jacinta Cali (Secretary), Leah McDonald (VP), Emily Crump, Dan Gooden, Bec Collins, Caroline Jones, Fiona Arter, Darren Fernandes, Julie McKenzie, Mina D, Kellie McInerney, Belinda Meier KPS representatives: Natalie Marshall, Sarah Webb, Jared Pescud, Sarah Payne, Matt Menegazzo
<b>Apologies:</b>
Gülçin Topel Gurel, Klass van Alphen, Beth Horner, Mel Rigby, Nicole O'Brien, Eliza Margarita, Jane Bourne

Approval of Previous Minutes was by Leah (1st) and Emily (2nd)

#### 2. Executive Reports

**President's Report:** The President thanked all parents who had attended the first meeting and the new parents joining today. It is great to see some new faces and we appreciate the huge volunteer response to the Mothers Day stall and markets. We have some great events planned for the rest of 2024 and the P&C Exec team are working hard to realise our goal of covering the cost of resurfacing the playing court. We encourage everyone to get involved with the P&C as it's a great way to build relationships with the school leadership team, meet other parents and support your kids' school and the facilities and activities that can be offered.

#### Principal 's Report



**Kiama Public School**

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13 May 2024

## **P&C Principal's Report – May 2024**

### **Term 2 Activities**

- Interschool Chess Competition
- Paul Kelly Cup – AFL
- Boccia Competition
- District Netball Trials
- District Cross Country
- Regional Cross Country
- Reconciliation School Flag Walk
- KCOS Cultural Immersion Day
- Southern Illawarra Music Festival Rehearsal
- Interrelate
- Debating Gala Days

### **Term 2 Staffing Update**

Mrs Lynda Paloff has taken leave for the duration of Term 2.

Mrs Helen Paradisis has taken leave for the remainder of Term 2. Miss Talisha Portelli will be taking 3FP for the remainder of the term.

### **Term 1 Attendance Data**

Kiama Public School's attendance data for Term 1 is 90.4%.

Every public school in the state has a target to enhance attendance rates in their School Improvement Plans. Kiama Public School's target is for our student attendance rates to be 93.07% by the conclusion of 2027.

The New South Wales Department of Education is currently running an 'Attendance Matters' campaign.

In recent years the department has seen too many students miss a day of school here and there. Missing school for students means missing assignments, time with friends, an important maths lesson or getting picked for a sports team. With days missed, years are lost.

Students are required to attend school every day, whether it's the first or last day of the term, Mondays, Fridays or days dedicated to sports carnivals, school excursions and incursions.

### **Term 1 Working Bee**

We would like to extend a heartfelt thank you to our families and community members for their support and assistance at our end of Term 1 Working Bee.

The Working Bee was our largest to date and the progress made in the garden was incredible! The Garden truly is taking shape and our students and community have made a significant contribution in transforming this space.

Nat gave a summary of the report. Staffing changes shared. Attendance data in hand, importance of attendance data shared with emphasis on families taking holidays during school term which is affecting attendance rate for the school. Highlight on the working bee for the outcoming at the day with such a big turn out.

- Cathy asked a question about how to maintain the grounds - Jarod answered with his long term strategy for making changes that reduce workload later.
- Beth asked questions about the attendance and how they chose that as a target. Nat answered with how attendance, numeracy and literacy are mandated and how the strategic plan is aligned around wellbeing and collection. Nat read out the high level strategy from the plan with the group which is linked to the school excellence framework. KPS was externally validated last year and was awarded as excelling with that category, which is important to KPS to maintain.

### **Treasurer's report -**

Beth is starting to undertake the audit from last year. Aim is to get it ready before the next AGM. Flexischools doing a final confirmation on details and once set up should make a few things easier, this is a few weeks away but soon. Beth reported that there was approximately \$20k in the bank.

### **Sub Committees and Representatives**

#### Fundraising Updates

- **Mother's Day Stall Report**

Kellie gave an update on the stall from the week prior. ~\$1k from the store \$405, office and market stalls have had extra sales too, the final amount is not clear at this day. Cathy said it should be over \$2k which is great.

The group discussed changing it up next year or for fathers day to have more than one price point to allow for greater involvement from the community businesses that want to get involved.

- **Second Hand Uniform Shop**

Bec Collins shared an update on where the project is up to and how we now have the worn up recycling program to add to it. Process is to purchase it online via flexischools and then the goods will come home with the child in their backpack.

Flexischools should be up and running in 2 weeks, looking to launch it then.

Beth adds that getting a pickup location should be part of the ordering process.

Sarah Webb adds - Inclusion for children that haven't started should include the office as the pick up location as well. Price change discussed \$5 for basics, \$10 for jackets/zip ups. Bek will do some social posts about this for everyone.

- **Pie Drive (23rd Sept)**

Hall is booked. Queen st bakery will be the host bakery, same as last year. Order forms will go out in Term 3.

- **P&C Fundraiser - For Adults**

Pickleball. Sabrina is planning one afternoon for Adults to play Pickleball, 3-6pm. Run by Daniel from Gerringong tennis. The idea is to promote a healthy lifestyle and not be a

sitting and drinking event. Cost to be \$100 for a team of 4 with add ons for food/drink catering. There will be prizes. Kiama high tea to provide grazing platters with some funds raised going towards P&C.

Proposed 6th of July which is the first saturday of the holidays. To meet fundraising target of \$10k there is the possibility of running the event more than once to reach this amount, first one to be a test.

Set up through Flexischools. Playing and food available for purchase. Sabrina needs help with the flexischools component and promotion. Jarod thinks the KPS space will be too small. Need either Kiama High or Leisure Centre. Cathy is going to ask the Leisure Centre about hall hire. Nat will ask KHS also.

- Olympics Fundraiser (2nd August, with backup 30th Aug)  
Committee discussed. Cathy is going to create a whatsapp group and get it going.
- Disco Night (Friday, September 8<sup>th</sup>)
  - SRC voted - Disco Night  
Moving it to Term 4 so there is less going on, more spread out. 25th October - Halloween theme.
  - Committee group - Sabrina, Jacinta, put it out in the group to get more people into help. Design a flyer needed.
- Father's Day Stall (Friday, 31st Aug, TBD)  
Deferred to the next meeting.
- Colour Run (November, date TBA)
  - This event has been scratched.
- Dan G raised that we could fall short on money for a basketball court and therefore suggests we do a Crowdfund event to get the money for the new court. The group was in favour - Cathy is going to chat to Dan offline.  
Cathy requests that KPS give them words of narrative to help with communicating the need to the wider community.

#### 2.4.3 Grants

- Sports Court grant application - Jarod advises that we missed out. Jarod has some other grants he's chasing which are between 5 and 10k each. He will give an update on those as things progress.
- NSW Ports grant for 25k - there was another which was still pending, waiting on that before trying again.

#### 2.4.4 Sponsorships

- T-shirts for Choir
  - Might be able to use the first nations shirt instead of new ones. KPS is going to check if all members of the choir have one and go from there.

- AFL Jerseys
  - Approved, kit is ordered, this matter is closed.

#### 2.4.6 Special Support Sub-Committee

- Update on any P&C roles interest initiatives
  - Cross Facebook page sharing (KPS to P&C)  
This has started, momentum is building which was noted.
  - Sarah Webb raises how the KPS is limited in what they can promote on the newsletter and school pages. Suggested that the P&C promote these instead. Example was a new softball team looking for members. The volume could be an issue. Trial of it is agreed.
  - New idea noted - when we ask for support, in return a post is given on the P&C page to recognise the support.

#### 2.5 Correspondence

- ACNG.gov.au - Annual Information Statement resubmission
  - Will be submitted after audit completed, Beth overseeing

### 3. Priority Business

- Nil

### 4. General Business

- P&C Survey
  - A couple of updates required to the Survey then it should be ready to be sent out, after the AGM. KPS to add to the Newsletter and the social page.
- P&C Knowledge Base (Google Sites Wiki)
  - Jacinta gave a bit of a brief on the idea to the group. Creating a public place to provide information on the purpose of the P&C with information on how to get involved. Next meeting to have more of a discussion of it with a mockup page.
- Smith Family Future Seekers Program
  - Cathy shared the program highlight to the group. Nat would like it reshared so she can read up on it. Sarah Webb questions the cost. Cathy will reshare.
- Ethics  
Darren - nothing really to report, it's all traveling along. There have been some new applications that have come in, possibly from the ad in the Bugle.
- AGM  
Cathy gave an update on the next meeting plan. Two open VP roles to fill. Bring a gold coin so you can vote.

### 5. Close and Next Meeting

Next scheduled meeting: **24th June AGM + meeting**

Meeting closed at 7:19pm.