



Kiama P&C Inc.

# 2019 ANNUAL GENERAL MEETING Minutes

<b>Date:</b>	13/5/19
<b>Time:</b>	8:07 pm meeting opened NM (KPS Principal)
<b>Place:</b>	Kiama Public School

<b>Attendees:</b>	MB(President), KM, BL (Vice President), CL (Treasurer), AC (Secretary), MP(KPS Assistant Principal), NM (KPS Principal), SW(KPS Deputy Principal) ,LC, JM, RP,NP, VS, DG, MG, BH, CL
<b>Apologies:</b>	MW, DF, KV, KL, MR, CJ, MG, BM, BM, JS

## 1. Welcome and opening remarks (Chair)

All executive members were present, including 2 Vice Presidents to officiate, and apologies received prior to the meeting were noted. Determination of a quorum present to proceed with the meeting was declared and the meeting opened at 8:07 pm. MB (President), officially welcomed all in attendance and thanked them for their contribution towards the ongoing contribution to the P&C.

## 2. Apologies See above

## 3. Confirmation of minutes of previous AGM, 26 March 2018

Acceptance of minutes of previous AGM (previous minutes having been distributed online to all P&C members, hard copies were also made available at the meeting):

Minutes from the previous Annual General Meeting were distributed to all P&C members for verification of accuracy. Previous minutes and the declared motions contained within were passed at the meeting as accurate.

**Proposed resolution:** That the minutes of the previous Annual General Meeting held on March 26th 2018 be accepted.

**Moved MB Seconded RP**

## 4. Executive Reports

#### 4.1 President's Annual Report (President)

*Motion: That the President's Report be accepted as accurate and true and to include the above additional comments*

*Moved: NP    Seconded: CL*

#### 4.2 Vice President's Reports

*Motion: That the Vice President's Report be accepted as accurate and true and to include the above additional comments*

*Moved: JM    Seconded: CL*

#### 4.3 Treasurer's Report including Financial Statements and Auditor's Report (includes canteen accounts) (Treasurer)

*Motion: That the Treasurer's Report be accepted as accurate and true and to include the above additional comments*

*Moved: MB    Seconded: KM*

#### 4.4 Principal's Report

*Motion: That the Treasurer's Report be accepted as accurate and true and to include the above additional comments*

*Moved: MB    Seconded: KM*

#### 5. Appointment of Auditor (Chair)

*Motion: It is proposed to re-appoint Greg and Steve Norris Accountants as our auditor for 2019*

*Moved: Unanimously voted 'yes'*

#### 6. Election of Returning Officer (for this night only)

Natalie Marshall KPS Principal accepted role of returning officer.

#### 7. Election of volunteers to committee positions (Returning Officer)

Roles statements for position were distributed. No questions to current office bearers were asked. All positions were declared open.

Position	Nominations	Appointed / accepted
President	Michael Baines – Nominated by BL	Majority voted Michael Baines / accepted
Vice President x 2	Belinda Laird – Nominated by KM Kaye Middleton – Nominated by BL	Majority voted Belinda Laird / accepted Majority voted Kaye Middleton / accepted
Treasurer	Cathy Lyall– Nominated by MB	Majority voted Cathy Lyall / accepted
Secretary	Rachael Peedom– Nominated by MB	Majority voted Rachael Peedom / accepted

#### 8. CLOSE AND NEXT MEETING

Close 8:32

Next meeting will a general meeting on Monday 17th June.

Minutes and attachments submitted to the P&C on

<b>Minute Taker</b>	AC
<b>Signed:</b>	Omitted in version submitted for online publication
<b>Name:</b>	AC (Secretary)
<b>Date:</b>	13/5/19