



## Kiama P&C Inc.

### MINUTES of the 2024 ANNUAL GENERAL MEETING (AGM) & General Meeting

Date:	<b>12th August 2024</b>
Time:	<b>AGM was opened by Cathy Lyall at 6:07pm</b>
Location:	<b>KPS Library</b> and online via Google Meet

<b>Attendees:</b>
Leah McDonald (VP), Bethany Scott (Treasurer), Klass van Alphen, Cathy Lyall (President), Sabrina Kelly (VP), Jacinta Cali (Secretary), Darren Fernandes, Jane Bourne, Riikka Mallinen, Emily Crump, Bek Mcalister, Mina D, Belinda Meier.  KPS representatives: Natalie Marshall, Sarah Web, Matt Menegazzo
<b>Apologies:</b>
Caroline Jones, Julie Countee, Kellie McInerney.

#### AGM (6:07pm - 6:33pm)

- Meeting was opened at 6:07pm and welcome was given by Cathy Lyall.
- Confirmation of minutes of previous AGM, 7th August 2023 was moved 1st by Bek Mcalister and 2nd by Darren Fernandes.
- President's Annual Report and Vice President's Annual Report were combined and delivered by Cathy Lyall.

KPS P&C AGM: President's Report

12 th August 2024

Dear KPS P&C Members and KPS Executive team and staff,



It has been a wonderful experience serving as your President of the KPS P&C these past 4 years and I know I speak for the outgoing P&C Executive team: Klaas, Leah and Bek that it has been a very rewarding, sometimes challenging but always fun experience.

Our first 2 years as an Exec were the covid years. This meant homeschooling for us all while juggling work through a pandemic. We all learnt on the job but the lack of face-to-face time on the school campus meant many families were feeling disconnected from the school and parents weren't able to forge new relationships as their children progressed. As a P&C we worked closely with the KPS Exec team, moved our meetings to online and sought ways to build networks and online events that kept us all connected. Increasing engagement from our families has always been a high priority, but fundraising has also been a key role throughout our time. We organised a School Sports Day in 2021 where all children were sponsored to participate in various activities on school flat- thank you Belinda Meier for organising that. There was an online auction and plenty of great prizes with over \$10k raised. In 2022 we hosted Drag Queen Bingo with Bek's fabulous friend Ella Warra creating mayhem and huge laughs and raising over \$9k in the process. Our popular Mothers and Fathers Day stalls are now run by Kellie with many wonderful parents leading on this initiative in the past including Belinda Meier, Caroline Jones and Eva Kokkelmans. These have expanded to include additional fundraising by setting up at the Farmers Markets. The annual Pie Drive is always oversubscribed and managed by our spreadsheet Queen Leah, and last year we introduced Jamberoo Action Park Season Pass programme which hit our 100 pass allocation very quickly- thanks again Leah. Every year we host the Family Fun Night at KPS and Sabrina and the team took it to a new level this year with so many extra activities and community groups represented. The introduction of PickleBall (thanks again Sabrina) was another hit with some surprise skills in action on the day and let's not forget Silly



Sock Day- again led by Belinda that raised over \$1800 for school projects and filled up every Dad's Xmas stocking.

The school Disco and Movie nights for kids have been ways we give back to our students and families and in all these activities our wonderful school Canteen has supported us with food, movie snacks, platters, or moving the whole canteen to the top of the bottom playground for Family Fun Night, as well as keeping our kids healthy with an amazing range of choices on the menu. We are so lucky to have such a fab canteen. In 2019 the canteen was being run by the P&C and after some real challenges it was decided to move to a tender with Shaye Luccassen rebuilding the offering to where it is today. I want to thank her, and Maria and Belinda for all they have done to support our P&C activities these past 4 years.

Over the past four years we have raised \$170k! Weve spent \$90k on school improvements and provided funding for many programmes at KPS including recently the Bee Flow Hives and Bee suits, Anti-bullying programme, sensory play areas, sports uniforms and equipment, and a generous \$20k donation towards STEM tech, just to name a few. For the past 18 months we have been working towards fully funding the resurfacing of the school's only playing court and we have historically covered items like Healthy Harold, Naplan Breakfasts initiated and sponsored by Caroline Jones- and thank you Nicole and Butchers Nook for this years feast, Year 6 end of year awards, Easter Egg Guessing competition, Kindergarten yearbook bags, sensory play equipment, and items for the natural playground. Our 2nd hand uniform shop is now digital thanks to Bec Collins and orders have been flowing in. This initiative has streamlined access to good 2 nd hand uniform stock- so welcome in this challenging economic climate. It also has great sustainability metrics and reduces clothing waste significantly across our



community with the Worn-Up recycling box handling all our really well used uniforms ready to be recycled.

There are so many parents' past and present who deserve thanks for all you have done to support the P&C over the past 4 years. Some are in the room tonight and please know we appreciate all you do for our school.

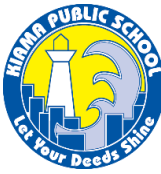
Being part of the P&C meant we got the chance to be part of our kid's school lives in a deeper way and one of the bonuses was building stronger relationships with our school leadership team. It has been one of our great successes I think- the excellent communication, the respect and the collaboration we have all shared- so thank you Natalie, Sarah and the KPS team for your support in all we do here.

Finally I want to thank our outgoing P&C Exec.

Our Treasurer Klaas has been a mainstay of the P&C for over 5 years. He has kept our finances in excellent order and managed the competing calls on our limited funds so well.

Klaas does all our grant applications and was instrumental in the funding we have received for the solar panels on our school roof, which significantly dropped the power costs, as well as the grant for the sensory play areas which student have enjoyed for the past 3 years. He continues to supplement our fundraising activities with numerous grant applications and his quiet humour and engagement will be missed. Thank you for all you have done and continue to do Klaas.

I also want to thank our VP Bek for her incredible input and energy these past 3 years. She has had such a meaningful impact- from our parents of neurodiverse learners initiatives, organising our Drag Queen Bingo, her excellent social media



skills (along with Leah) and for bringing us all together through her empathetic leadership style and quiet conversations.

She also baked delicious treats to bring a little joy to our evening meetings. Her energy and positivity is contagious as are her dance moves- Thank you.

And to our super VP Leah- who is organisation personified. She always gives everything 100% and was the driver behind so many initiatives including Jamberoo passes, the Pie Drive and so many more. She has kept me from failing on many occasions and her capacity to stay up late and know the words to every cool tune every played is phenomenal.

I have loved our time together as a P&C team and have made life long friends (as have my kids) as a result.

I also want to acknowledge Bethany- who joined our team a year ago and has stepped into one of the more challenging roles as Treasurer. Bethany is staying on- which is brilliant for Sabrina and the rest of the team. She is a quiet achiever who gets things done and has put her hand up on many occasions to do the research work (eg for the Colour Run event) and happily attended our out of hours P&C strategy sessions. I am still working on your bespoke cocktail Bethany!

I also want to thank Jacinta who was lured onto the Exec team by Sabrina to take on the Secretary role 4 months ago and has already introduced tech and streamlined processes in so many ways.

Finally- I am so pleased we have such an incredible group of people stepping in to take our KPS P&C forward. We have all seen Sabrina's energy and dynamism first hand these last few months. Historically it has been a challenge to fulfill all the Exec positions so I was very keen to start working on the transition early. When I



approached Sabrina at a Surf Club event at the end of summer I didn't know her well but was impressed by her Family OOSH business success, the awards she has won, and her huge heart and focus on community. I am looking forward to supporting you and the team Sabrina- enjoy the time together- it really is a lot of fun!

Thank you

Cathryn Lyall

- **Treasurer's Report was given by Beth Scott:**

Referring to the attached balance sheet, P&L statement and independent auditor's report, in CY2023, the KPS P&C received \$34,768.63 in income from a range of fundraising activities and donations, and expended \$40,010.53. Profits

generated from key fundraising activities are below:

- Mother and Father's Day Stalls: ~\$2.2K
- Pie Drive: ~\$2K
- Jamberoo Action Park Fundraiser: ~\$1K
- Cookbook and Uniform Sales: ~\$1K

We spent approximately \$8K on school improvement activities, including:

- Healthy Harold
- KPS Garden
- Naplan Breakfast
- Disco and Pizza Night

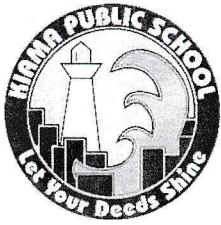
We paid the ATO back approximately \$3K for liabilities associated with the running of the canteen (PAYG and Superannuation costs) from 2019, and spent

approximately \$2K on Insurance and Audit costs, ending the year with \$25,254.07

in the KPS P and C bank accounts.

Our audit report states that all items and expenditure have been properly accounted for. Please see attached Audit report for further details.

- **Principal's Report was delivered by Natalie Marshall**



## Kiama Public School

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Kiama NSW 2533

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### Principal's P & C Report AGM 2023-2024

#### School Plan

Kiama Public School has recently completed their 2024-2027 School Improvement Plan.

It is a requirement that all NSW government schools develop and publish a Strategic Improvement Plan (SIP).

The Strategic Improvement Plan (SIP) is a working document that details the steps our school will take to improve learning outcomes, and the achievement and growth of all students. To ensure continuous improvement, the Strategic Improvement Plan (SIP) reflects where our school is at and how it will further improve learning, teaching and leading.

At the conclusion of 2023 and Term 1 2024, Kiama Public School undertook an extensive Situational Analysis. The information and data obtained through this process in conjunction with the results from Kiama Public School's 2023 External Validation led to the development of our 3 Strategic Directions.

1. Continuous Improvement (Grow)
2. Collective Efficacy (Learn)
3. Wellbeing and Connection (Belong)

The NSW Department of Education has also released their plan. This plan can be viewed at <https://education.nsw.gov.au/about-us/strategies-and-reports/plan-for-nsw-public-education>

#### 2023 School Excellence Framework Summary

Elements	2022 Assessment	2023 Assessment	EV Assessment
LEARNING: Learning Culture	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
LEARNING: Wellbeing	Sustaining and Growing	Excelling	Excelling
LEARNING: Curriculum	Delivering	Sustaining and Growing	Sustaining and Growing
LEARNING: Assessment	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
LEARNING: Reporting	Sustaining and Growing	Excelling	Excelling
LEARNING: Student performance measures	Delivering	Delivering	Delivering
TEACHING: Effective classroom practice	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
TEACHING: Data skills and use	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
TEACHING: Professional standards	Delivering	Sustaining and Growing	Sustaining and Growing
TEACHING: Learning and development	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
LEADING: Educational leadership	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
LEADING: School planning, implementation and reporting	Delivering	Sustaining and Growing	Sustaining and Growing
LEADING: School resources	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing
LEADING: Management practices and processes	Sustaining and Growing	Sustaining and Growing	Sustaining and Growing

### **School Assets Upgrades and Works**

- Ongoing upgrades to the Bombo Garden
- Installation of sofffall in Nature Playground and Top Flat
- Installation of Air conditioners in Bombo, Special Programs Room and Administration block
- Cutting back overgrown spaces behind Horse Paddock
- Removal of Spider Web equipment

### **Extra-Curricular Activities**

Kiama Public School has been a hive of activity since the last P&C AGM. Students have been provided with the opportunity to engage in;

- Gardening
- Debating
- Wakakirri
- Drama Club
- Choir
- Southern Illawarra Music Festival
- Creative and Performing Arts Showcase Performance
- Chess Club
- SRC Fundraising Initiatives (Camp Quality)
- PSSA Knockout Competitions: Netball, Soccer, Touch Football
- Sporting Carnivals: Swimming, Cross Country, Athletics
- Gala Days: AFL, RugbyGymnastics
- Stage 2 China Town Excursion
- Brainstorm Production
- Great Book Swap
- NAIDOC Celebrations
- Reconciliation Week Activities
- National Sorry Day Activities
- Kindergarten 100 Day Celebrations
- Education Week Activities
- Preschool Park and Play
- Early Stage 1 Symbio Excursion
- 2024 Kindergarten Meet and Greet Picnic
- 2024 Kindergarten Playgroup
- 2024 Kindergarten Orientation
- Literacy Lunch
- Book Fair
- 2024 Year 7 High School Orientation Day
- Year 6 Fun Fair
- Year 6 Camp
- Year 6 Farewell
- Year 6 Bell Ringing
- Deaf and Hard of Hearing Camp
- Swim Scheme
- Dragon Tag
- Stage 1 Hockey Program
- Picnic Day
- Tongara AFL Tials
- Meet the Teacher
- AFL Gala Day
- GRIP Student Leader Conference
- STEPS Vision Screening
- Tongara AFL Trials
- Tongara Touch Football Trials



- Tongara Netball Trials
- AFL Gala Day
- Come and Try Athletics Day
- Cross Country
- Meet the Teacher
- GRIP Student Leader Conference
- STEPS Vision Screening
- School Photographs
- Brainstorm Production Performance
- NAPLAN Breakfast – Year 3 and Year 5
- NAPLAN
- Kiama Community of Schools Girls Event
- Hat Parade
- MADD Performances (Music, Arts, Drama, Dance)

### **2023-2024 Staffing Changes**

- Mrs Toohey retired in 2023.
- 5 temporary teaching staff members were appointed to Kiama Public School as permanent employees of the NSW Department of Education with the Temporary Workforce Transition Initiative.
- 3 SLSO's permanent hours were extended with the NSW Department of Education with the Temporary Workforce Transition Initiative.
- 2 School Administration Officers were appointed to Kiama Public School as permanent employees of the NSW Department of Education with the Temporary Workforce Transition Initiative.

### **Uniform Supplier**

Kiama Public School has been engaged in a tender process for the Uniform Logo Licence for the Kiama Public School Uniform.

The advertisement will conclude 28 August 2024 and new supplier details will be provided to families as soon as possible.

### **Thank You to the P & C**

We are incredibly grateful to the dedicated group of parents, carers and community members who sit on the P & C each year.

Our P & C continue to provide experiences and opportunities for our students at Kiama Public School. Throughout 2023-2024 some of these initiatives included:

- Coordinating the second hand clothing pool
- Sponsoring students to attend Brainstorming Anti-Bullying Production
- Sponsoring students to attend Life Education lesson
- Sports Day Fundraising
- Mother's Day Stall
- Father's Day Stall
- Pie Drive fundraising
- Kindergarten Coffee catch up

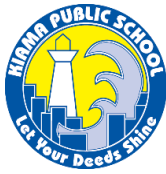
On behalf of Kiama Public School, we would like to thank our P & C Committee for their time and efforts over the past 12 months.



- Appointment of Auditor was made for Greg Norris, who was previously engaged in the year prior and has kept their fees the same modest cost as the previous year. This motion was moved by Beth, approved 1st by Klass and 2nd by Jacinta.
- The Returning Officer (RO) is Cathy Lyall. Cathy was presented with a list of the current financial members who were all present and paid \$1 for their membership at the meeting. The list of financial members was presented to Cathy. The list includes: Darren Fernandes, Bethany Scott, Jane Bourne, Emily Crump, Riikka Mallinen, Leah McDonald, Jacinta Cali, Cathy Lyall, Sabrina Kelly.
- The RO declares all positions vacant for elections. Elections were held for all positions which were approved by all:
  - Sabrina Kelly was nominated by Cathy Lyall for PRESIDENT, Sabrina accepted the nomination, the motion was approved 1st by Cathy and 2nd by Leah.
  - Sabrina nominated Darren Fernandes and Riika Mallinen for positions of VICE PRESIDENT, they both approved the nominations, the motion was approved 1st by Sabrina and 2nd by Beth.
  - Sabrina nominated Beth for the position of TREASURER, Beth accepted and the motion was approved 1st by Sabrina and 2nd by Emily.
  - Beth nominated Jacinta Cali for the position of SECRETARY, Jacinta accepted the nomination and the motion was accepted 1st by Beth and 2nd by Cathy.
- The AGM meeting was officially closed at 6:33pm.

#### **General Meeting (6:34pm - 7:23pm)**

##### **1. Welcome and previous minutes**



Sabrina opened the general meeting with thanks to principals in recognition of National Principals Day. Gifts of plants and thanks were shared in the group.

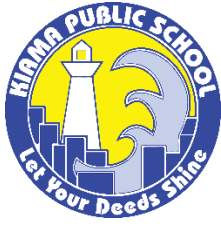
## **2. Executive Reports**

### **2.1 President's Report**

Sabrina gave a report on the Pickleball event and played the video to summarise the event to the group.

The previous executives were also thanked and received plants and cards as thanks. Thank you for all you do, thank you so much.

### **2.2 Principal's report from Sarah Webb**



## **Kiama Public School**

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## **Principal's P & C Report- August 2024**

### **Term 2 & 3 Activities**

- Netball Knockout and School Cup Gala Day
- National Simultaneous Story Time
- Reconciliation Flag Walk
- District Cross Country
- Boys and Girls Touch Knockout
- South Coast Rugby 7s
- Premiers Public Speaking Competition
- Stage 2 Excursion to Sydney
- Stage 3 Rugby League Day
- South Coast Cross Country
- Girls and Boys Soccer Knockout
- SRC Pyjama Day Fundraiser
- Athletics Carnival
- Community of School Immersion Day
- South Illawarra Music Festival Rehearsals
- K-2 Special Assemblies
- Stage 3 Gold Day
- Student Acknowledgement Discos
- State Cross Country
- District Athletics
- Visiting students from Yamaha English School
- Debating Gala Day
- 100 Days of Kinder
- Park & Play
- Education Week Open Day

### **Term 3 Staffing Update**

Mrs Helen Paradisis has taken leave for the remainder of 2024. Miss Talisha Portelli will be taking 3FP for the remainder of the year.

Mrs Lynda Paloff has taken leave for the duration of Term 3.

### **School Facilities**

- Multiple trees and branches removed from Blaire Grove due to damage from weather.
- Sofffall to be upgraded on the senior climbing equipment.
- The project for the games court re-surfacing has been submitted to DoE assets team.

## **Uniforms**

New suppliers are being sought through advertisement.

In the interim, Kiama Cycles does have some remaining stock still available to purchase. Additional First Nations shirts are also available for purchase from our office for \$45.

We thank our community for their patience during this time.

## **Canteen**

Tender has closed and the panel will be reviewing shortly. The school community will be informed as soon as possible.

## **NAPLAN**

### **Year 3 NAPLAN**

In 2024, we saw a significant downturn in percentage of students falling into the 'needs additional support' category.

- Greatest achievement was in our school focus area of spelling. In 2023, we had 13% (8 students) in 'needs additional support', in 2024 we have 0.

We also saw a significant improvement in students achieving 'strong' or 'exceeding' across all domains with an average increase of 16.3 percentage points.

- Greatest improvement in students achieving 'strong' or 'exceeding' was again in our school focus area of spelling, with an increase of 23 percentage points.
- Also to recognise, is Year 3 writing where we have 93% of students either 'strong' or 'exceeding', up from 77% in 2023.

### **Year 5 NAPLAN**

In Year 5 NAPLAN, we saw unremarkable difference in data sets between 2023 and 2024. However, when we contextualise the data against internal cohort data, we did expect there to be a much larger downturn in results in 2024.

- Greatest achievement is 72% of students falling into 'strong' or 'exceeding' in writing, an increase of 2.7 percentage points.
- Greatest opportunity is spelling and grammar and punctuation. Continuing focus and upward trend.

We can conclude that where we have focussed, we have had impact. Our next opportunity according to NAPLAN is to continue the positive trends in spelling with more students shifting from strong to exceeding.

## **Transition to School Events for Kindergarten 2025**

We know that giving future students every opportunity to prepare and become comfortable with their new school environment, teachers and classmates is an important part of the transition to school process. Kiama

Public School hosts a number of events to support families, and children starting school, with the transition to school process.

#### Preschool Park and Play

During Term 3, Kindergarten students are invited to visit our school playground for a chance to meet other children starting school. This is an informal event where families can be alongside their child/ren as they start to familiarise their child with the school setting and socialise to support building connections.

#### **Dates:**

Thursday 8 August 2024

Tuesday 20 August 2024

Thursday 5 September 2024

#### Parent Information Night

Our Parent Information Night provides valuable information about the facilities and programs at our school and is an opportunity to meet some of the key staff who will be working with your child. This event will provide additional information about our upcoming Kinder Orientation events and also offer a chance to visit the Kindergarten classrooms.

#### **Date:**

Tuesday 10 September 2024

#### Family Meet and Greet Picnic

During Term 4, the school hosts a meet and greet picnic. This is a chance for families with children starting school to visit the school grounds and connect with other families. Members of our Kiama Public School community including the P&C, Canteen, Uniform services and other inter-agencies will be there to provide information.

#### **Date:**

Thursday 24 October 2024

#### Kindergarten Enrolment Interviews

Each family will have a scheduled interview to discuss their child's transition to school. Each student will also receive a blue book bag with an information pack inside at the interview. These book bags are donated by the Kiama Public School P&C and will be used at school to share notes and homework for your child.

#### **Dates:**

Monday 4 November - Friday 8 November 2024

#### Kinder Playgroup

Several playgroups will be held throughout Term 4 for our new Kindergarten students. It is a great opportunity for children to meet each other and to familiarise themselves with the school setting.

#### **Dates:**

Tuesday 29 October 2024

Thursday 7 November 2024

Tuesday 12 November 2024  
Thursday 21 November 2024

### Kindergarten Transition to School Class Dojo Posts

Throughout Term 4, Kindergarten families will receive Class Dojo posts with information about our school, staff and greater school community. This will be one main avenue for sharing information about starting school. These posts will provide a platform for sharing information about any upcoming events, getting ready for school tips, a snapshot of our school and staff and information about community services that support the school. We also encourage families to join the School Bytes app.

### Kindergarten Orientation Sessions

Orientation sessions are held for students and their parents. During these orientation sessions Kindergarten students will participate in classroom activities with our current Kindergarten students and student buddies from year 2. Parents may have the opportunity to attend workshop sessions about starting school and school procedures, dependent on Department guidelines for school events at the time.

#### **Dates:**

Tuesday 26 November - Thursday 28 November 2024

### Kindergarten Special Assembly

A special assembly, hosted by our current Kindergarten students, will be held for our incoming students.

#### **Date:**

Friday 29 November 2024

### Best Start Kindergarten Assessment Bookings

Best Start Kindergarten Interviews will be scheduled by families via the School Interviews booking platform.

Learn more about the Best Start Kindergarten Assessment [here](#).

#### **Dates:**

Wednesday 27 November - Wednesday 11 December 2024



## 2.3 Treasurer's report

Nothing additional to what was covered in the AGM therefore the meeting moved straight into fundraising updates.

## 2.4 Sub Committees and Representatives

### 2.4.1 Fundraising Updates

- Second Hand Uniform Shop  
Performing really well and has already made over \$1k which is amazing.
- Father's Day Stall (Monday, 26th Aug)  
All organised and planned for. Volunteers sorted for the day of. Social Media post to be made to remind parents of prepayment on Flexischools.
- Olympics (Friday, 30th Aug)  
The school ran this recently on the open day and the P&C version has been scrapped.
- Jamberoo Action Park season tickets  
Quantity of orders is low, we are allowed up to 100, the min is 50 and we're only at 30 orders so more promotion is needed. KPS to share an email to help promote the offer. Post to be made onto social media too if needed.
- Disco Night (Friday, 25th October)  
Halloween theme and to be organised by Sabrina, Riika and Jacinta.
- Pie Drive (23rd Sept)  
Orders are coming in and will close on 23rd Aug. More promotion of the pie drive was agreed. Social media posts and reminders to be shared by the school newsletter.

### 2.4.3 Grants

It was noted that grants haven't been the focus with the completion of the audit and change of executives taking place, grants to be more of a focus in the future.

### 2.4.4 Sponsorships

- T-shirts for Choir  
It was not approved to get a kit of choir shirts with the best option being the first nations shirt which is already available and suitable. Since the current group have not been informed of this preference by the school this year will be the same as last year (just the uniform) and next year the





choir will be wearing the first nations shirt which is in line with other schools and saves on costs of getting a special shirt made.

#### 2.4.6 Special Support Sub-Committee

- This is to be removed for now, and be brought back later on.

### 2.5 Correspondence

- No correspondence for this meeting.

### 3. Priority Business

- No priority business was noted.

### 4. General Business

- Jane Bourne presented a thought provoking session on 'The effects of social media in youths'. Her message was to all stand together and support the idea as a school and community with the key things to be no smart phones for children under 14, no social media for children under 16, and phone-free schools to support the children's mental health and protect them from online bullying. It was agreed in the group to take on some of these messages and disburse them into our P&C community in support of Jane's idea.
- P&C Survey - Beth advised the survey was ready to be shared and that we had been waiting for the change of executive team to occur before sending it out. The group discussed making a post to introduce the new exec team and also seek feedback from parents via the survey. Jacinta is going to oversee the disbursement of the survey and collection of the data along with Dan Gooden (who was not present).
- Updating P&C Public Knowledge Base - It was agreed to use the existing website for this information as well as the facebook page and group. Natalie and Sarah encouraged P&C to send through any updates that P&C want for the website to them and they will have the website updated on behalf of the P&C.
- Smith Family Future Seekers Program - not eligible for the future, scratched from agenda.
- Ethics - Ethics is going well. Darren advised that there's a couple more teachers in the pipeline, who are doing their training, so hopefully we'll have a couple more. Thinking about next year, we are keen to get the word out to new families to cover for the few that will be leaving at the end of this year.

### 5. Close and Next Meeting

Meeting schedule was discussed and a change of meeting cadence supported. The next scheduled meeting will be Monday 4th of November 2024.

**KIAMA PUBLIC SCHOOL P & C ASSOCIATION**  
**A.B.N. 41 015 507 545**

**FINANCIAL REPORT**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2023**

**GREG & STEVE NORRIS ACCOUNTANTS**  
**Public Accountants**  
**1/64 Manning Street, Kiama**  
**Ph: (02) 4232 2200**



Liability limited by  
a scheme approved  
under Professional  
Standards Legislation.

# Kiama Public School P & C Association

## Balance Sheet

As of December 31, 2023

	<b>TOTAL</b>
<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
KPS P&C Association Cheque Account	5,411.76
KPS P&C Association Canteen Cheque Account	19,842.31
<b>TOTAL CURRENT ASSETS</b>	<u>25,254.07</u>
<b>TOTAL ASSETS</b>	<u>25,254.07</u>
<b>MEMBERS FUNDS</b>	
Net Income	(861.21)
Members Funds - 1 January 2023	26,115.28
Members Funds - 31 December 2023	<u>25,254.07</u>

# Kiama Public School P & C Association

## Profit and Loss

January - December 2023

	<b>TOTAL</b>
<b>Income</b>	
Pie Drive Fundraiser	6,045.02
Mothers Day Fundraiser	3,047.50
Fathers Day Fundraiser	2,608.00
Gingerbread Fundraiser	2,464.00
Jamberoo Season Pass Fundraiser	18,333.00
Cookbook	650.00
Second Hand Uniform Sales	499.79
Family Fun Night	260.00
R3 Recycle Grant	500.00
Credit Interest	361.32
<b>Net Income</b>	<b>34,768.63</b>
<b>Extraordinary Income</b>	
Adjustment on legal settlement in relation to Canteen Staff Superannuation	2,668.53
<b>Total Income</b>	<b>37,437.16</b>
<b>Less Cost of Goods</b>	
Opening Stock	1,280.00
Purchases	-
Closing Stock	-
	<b>1,280.00</b>
<b>Gross Profit</b>	<b>36,157.16</b>
<b>Expenses (Operating)</b>	
Bank Fees	11.40
Accounting Fees	715.00
Insurance	1,006.00
<b>Expenses (Fundraising)</b>	
Pie Drive	4,032.00
Mothers Day	1,618.40
Fathers Day	1,835.90
Gingerbread Fundraiser	2,040.85
Jamberoo Season Pass	17,378.00
<b>Expenses (School Improvements)</b>	
Healthy Harold (Life Ed)	5,620.00
KPS Garden	1,811.00
Disco & Pizza Night	31.41
Naplan Breakfast	236.60

**Expenses (Other)**

Other Expenses

681.81

**Total Expenses**

37,018.37

**Net Earnings**

(861.21)

**KIAMA PUBLIC SCHOOL P & C ASSOCIATION**

**ABN: 41 015 507 545**

**Independent Audit Report**

**Scope**

We have examined the attached Balance Sheet and Profit & Loss Statement of Kiama Public School P & C Association for the year ended 31 December 2023. We have conducted an independent audit of this statement in order to express an opinion on it.

Our examination has been conducted in accordance with Australian Auditing Standards. Our procedures included examination on, a test basis, of evidence supporting the amounts and other disclosures in the Statement of Receipts and Payments. These procedures have been undertaken to form an opinion as to whether, in all material respects the Statement of Receipts and Payments is presented fairly in accordance with Australian Accounting Concepts and Standards.

The opinion expressed in this Statement has been formed on the above basis.

**Qualification**

Due to the manner in which income is collected and some expenses paid, it was not practical to extend our examination beyond the Association's recording of this income in the accounting records and books of account. No material misstatements were found.

**Opinion**

In our opinion, the Balance Sheet and Profit & Loss Statement present fairly in accordance with Australian Accounting Concepts and Standards the financial position of the Kiama Public School P & C Association as at 31 December 2023 and results of its operations for the period then ended.

Following our examination on a test basis of the Accounting records of the Association it seems all items of Expenditure have been properly accounted for.



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Greg Norris FIPA

**Greg & Steve Norris Accountants**

21<sup>st</sup> June 2024