



Kiama P&C Inc. MEETING MINUTES

Date:	22/02/21
Time:	7:07 pm meeting opened by President (MB)
Place:	KPS Library

1. WELCOME AND PREVIOUS MINUTES

1.1 Welcome and opening remarks

Executive members were present. Determination of a quorum present to proceed with the meeting was declared and the meeting opened at 7:05pm. MB (President), officially welcomed all in attendance.

1.2 Acknowledgement of Country

KPS P & C acknowledges the Wadi Wadi people of the Dharawal nation, the Traditional Custodians of the lands on which we live, work and play. We recognise their continuing connection to country: land, water and community, and pay our respects to Elders, past, present and emerging.

1.3 Apologies and welcome to new members

Around the room introductions

Attendees:	Mick Baines (President), Klaas van Alphen (Treasurer), Rachael Peedom (Secretary), Sarah Webb (Co-Principal), Natalie Marshall (Principal), Melissa Kirk (Deputy Principal), Melinda Prior (Asst. Principal), Georgia Sellars, Rikke Toohey, Tasha Frank-Ross, Julie McKenzie, Melanie Rigby, Rebecca McAlister, Beth Horner, Caroline Jones, Jacquie Sloan, Carla Quigley, Belinda Meier, Tami Woolley, Jason Smith, Julie Blatherwick, Maree Fitton, Chloe Rich, Emma-Kate Dewhurst, Emily Crump, Jacqueline Guevara, Claudia Baster, Deyelle Freaney
Apologies:	Victoria Stewart, Salsabeel Albana, Cathy Lyall, Latisha Beringer, Belinda Laird, Cathy Lyall

1.4 Approval of Minutes

Minutes from the previous Meeting were made available on the school website and eNews to all P&C members for verification of accuracy and to facilitate task assignment.

Motion: That the minutes of the previous General Meeting held on 2nd November, 2020 be accepted.

Moved: Bek McAlister Seconded: Julie McKenzie

1.5 Business Arising from Previous Minutes

Action List - all P&C members to review and follow-up were assigned to a task requiring action		
Task/Project	Who	Action required
Nil		

2. EXECUTIVE REPORTS

2.1 President's Report – KPS P&C priorities for 2021

Key points to reflect on through Week 4 Term 1 2021:

- Excellent concept and attendance at the Kindy parent tissues and morning tea – with no tissues or tears in sight
- Early meeting of P&C Executive combined with KPS Co-Principals with focus on creating and supporting communication and major projects
- Early planning around options with COVID restrictions preventing family fun night in its traditional structure

Planning around some commercial sponsorships options for local businesses to assist with some fixed commitments such as Happy Harold, Inter-relate and Cyber Bullying on a multi-year concept – thus freeing up P&C fundraising for 1 or 2 big projects in 2021

Points to note prior to AGM

1. The vacancy of both VP positions becomes a priority to fill
2. Opportunity to create a major fundraiser in an off KPS site capacity but combining FFT charter of family introductions
3. Working with KPS staff to identify and support any families in need with awareness to be raised in the welfare space
4. Creation of steering committee to liaise and work with KPS Executive on major projects

2.2 Principal's Report



Kiama Public School

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Principal's Report – 22 February 2021

Thank You Mrs Webb and Mrs Kirk

2020 was certainly a year that we will all remember. I would like to thank Mrs Sarah Webb for relieving in the Principal position whilst I was on Maternity Leave and leading the school community through the unprecedented challenges of COVID-19. I would also like to thank Mrs. Melissa Kirk for her contributions to the Kiama Public School team throughout this period in her role as the Relieving Deputy Principal.

Term 1 Activities

- Best Start Assessments
- School Swimming Carnival
- Tongarra District Swimming Carnival
- South Coast Regional Swimming Carnival
- Stage 2 Gymnastics
- Basketball Workshops K-6
- School Photographs
- School Representative Council Mufti Day
- Interrelate
- The Fathering Project – Handball Hit Out

Staffing Update

This year, we have some new faces joining our team and existing staff members returning.

- Miss Grace Elkin successfully gained a permanent position to our school through the Merit Selection process at the end of 2020.
- Mrs Di Quill will be on leave during Term 1.
- Miss Ally Ferguson and Miss Elise Harrold are returning following Maternity Leave.
- Mrs Abbey Tilse will remain on Maternity Leave for 2021.
- Ms Yvette Hopper will continue in her Relieving Assistant Principal role at Sutherland Public School.
- Mrs Melissa Kirk will continue working with Kiama Public School for the duration of 2021 and will fill the Deputy Principal positions on Thursday and Friday.

For the duration of 2021, our school will be operating with a Co-Principal structure. I will be working in the Principal position Monday – Wednesday and Mrs Sarah Webb will continue in the Relieving Principal role on Thursday and Friday.

Class Formation Update

On Wednesday 3 February, students moved into their 2021 classes.

Forming classes is a complex process and there are often questions about why our students start the year off in their former classes when other schools find out on Day 1.

Schools are staffed according to the numbers and a formulae determined by the Department of Education. Unfortunately, this allocation is not determined on Day 1 of the new school year. This is

determined after census which usually takes place in Week 3. If student numbers waver during the 3 week period, then the structure of the school and the allocation of the number of classes reflects this.

This year, our school commenced 2021 with an allocation of 21 classes. However, during the first few days of school, numbers declined and our school's allocation decreased to 20 classes.

In order to minimise the need for a potential restructure within the first 3 weeks of school, Kiama Public School commenced the year in their 2020 classes. This practice is commonly utilised across the state, particularly when schools are close to gaining or losing a class and when there has been a history of multiple unplanned enrolments taking place at the school prior to census.

How a School is staffed

The Department of Education provides the level of staffing, finances and resources to schools based on student enrolment figures. Schools have to submit actual enrolments based on students in attendance at school. Formulas are used for the staffing to establish the number of teachers and classes that are provided to Kiama Public School. Below is a table that identifies each grade, the potential enrolment number of students, the formula and the entitlement.

At the bottom of the table is an allocation for Classroom Teachers or CRT. This is 20, therefore, we will be allocated 20 classroom teacher positions. This is the numbers for each grade based on our current enrolments. This may change as families come and go. If our allocation of CRT positions grows to 21 throughout the 2021 school year, a restructure of the school may be needed.

Current Interim Grade Numbers 2021		2/02/2021	
GRADES	Current Enrolment	Formula Figure	Entitlement
Kinder	72	0.0513	3.6936
Year One	76	0.0435	3.306
Year Two	71	0.04	2.84
Year Three	69	0.0333	2.2977
Year Four	85	0.0333	2.8305
Year Five	62	0.0333	2.0646
Year Six	82	0.0333	2.7306
TOTAL K-2	219		
TOTAL 3-6	298		
TOTAL K-6	517		
		Total	19.763
		CRT Positions	20
		RFF	0.84

The Size of Class Groups

The Department of Education adheres to the smaller class size program. This program is designed to support quality teaching and learning through early intervention and smaller classes in the younger years.

Kindergarten has a target group of 20 students. Principals are given the discretion to move above or below this target by 2 students. If there is a reason for a larger discretion consultation with the local Director, Educational Leadership is required.

Year 1 has a target group of 22 students.
Year 2 has a target group of 24 students.
Years 3-6 have a target group of 30 students.

Principals are given the discretion to move above or below this target by 2 students. If there is a reason for a larger discretion consultation with Director, Educational Leadership is required.

These class enrolment boundaries establish the optimum numbers of students in each learning group (class).

Composite classes

Schools are staffed according to the numbers and the formulae shown above. There are strict guidelines for the numbers of different grade groups. As a result multi-aged or composite classes have to be formed so that the school can operate within the staffing entitlement. A piece of great news is, that **all** teachers are trained to teach students who are at a variety of academic, social, emotional and behavioural levels. The curriculum is organised for teachers to deliver lessons in a number of ways including to students across more than one grade. Best teaching practice is to create instructional groups within every class that support students at a variety of achievement levels. This is why students work in groups and these groups change depending on subject area, work ethic and academic achievement and progress. It can easily be argued that every class is a composite group. In most class groups, there is an age range of about two years from the eldest to the youngest student. I am excited about the new academic year and all of the wonderful opportunities that our students and staff will embrace.

Class Placement Process

Our school takes great care to ensure the placement of each and every student into the most appropriate classroom setting. To ensure this, the school considers the following criteria:

1. social
2. emotional
3. academic
4. behavioural needs
5. the dynamics of students working together
6. the teaching team working with each grade
7. students who are funded for support
8. students who have identified needs
9. careful consideration has also been given for the students who have arrived at the school this year.

Meet the Teacher Sessions

Kiama Public School's Meet the Teacher sessions commenced 22 February 2021. It was wonderful to see our families return to classrooms following COVID 19 restrictions.

School Interviews

Kiama Public School will be scheduling the Parent/Carer-Teacher interviews at the conclusion of this term. The school will be utilising an online booking platform to enable parents and carers to book appointments to discuss their child's learning needs.

2021-2024 School Improvement Plan (SIP)

The school Executive Team are continuing to develop the new SIP in response to the Situational Analysis completed in 2020.

This plan is due for completion at the end of Term 1, 2021. This date is determined by the New South Wales Department of Education.

School Improvement Plans have changed significantly from those prepared in previous years. They now focus on new improvements the school has identified, not listing normal operational expectations. These focus areas are grouped within Strategic Directions.

All schools share the same Strategic Direction 1; Growth and Attainment. This focuses on the improvement measures taken to increase student academic achievements in both Reading and Numeracy. Strategic Direction 1 is universal across all NSW Department of Education schools. In this Strategic Direction, schools will be working towards achieving their system negotiated targets.

Kiama Public School's other Strategic Directions include the themes of learning culture, engagement and wellbeing and continuous improvement.

Once the draft plan has been finalised, it will be shared with our community.

System Negotiated Targets (School Targets)

From 2021, all schools will be working towards a specific set of targets determined in consultation with the Director, Educational Leadership and aligned to the Premier's Priorities.

The school will be working towards achieving these targets throughout the duration of the 2021 – 2024 School Improvement Plan.

Kiama Public School's targets are as follows:

- Top 2 bands Reading: 56.1% lower band target - 61.1% upper band target
- Top 2 Bands Numeracy: 50.0% lower band target - 55.0% upper band target
- Attendance: 86.1% lower band target - 91.0% upper band target
- Wellbeing : 89.3% lower band target - 94.3% upper band target

Challenge Learning

This term staff continued to further develop their understanding of how dialogue can be used to engage all students in learning more thoughtfully and critically. Through participation in a range of small group activities, staff made connections between 'dialogue' and the most effective teaching and learning practice. We examined strategies to improve the effectiveness of student talk and identified ways in which collaborative learning tools can enhance learning through the medium of students' dialogue.

Sensory Equipment

All of the sensory equipment purchased from Starfish were delivered at the end of 2020 and have now been accessioned and made available to staff to support students within the classrooms.

We have scheduled for Kirstie Wishart from Starfish to attend an afternoon professional learning session with staff to discuss the most effective ways to utilise this equipment to support the needs of students.

We would like to thank Georgia Sellars and Bek McAlister for working on developing a resource catalogue to support the effective use of these sensory tools.

School Assets

- During the recent school holiday period, the school funded and installed 4 additional classrooms with air conditions. We have obtained quotes and will be air conditioning the library next.
- In 2020, Kiama Public School applied for the Regional Renewal Project Grant. Our school was unsuccessful in the first round of offers.
- The school has employed a landscape designer to redesign the nature playground. Once this design has been provided to the school, we will be able to seek quotes from landscapers to complete the project.
- Kiama Public School has continued to increase the technologies available for student use. We have recently purchased new laptops, new desktop computers and iPads. The school has also purchased Ozobots to support programming and coding initiatives within our classrooms.

COVID-19

In accordance with advice from NSW Health, parents and carers are reminded **NOT** to send children to school if they are unwell, even if they have the mildest flu-like symptoms.

NSW Health has requested that schools encourage anyone who is unwell or has even mild flu-like symptoms, to arrange to be tested through their local medical practitioner or one of the COVID-19 clinics.

Students and staff with flu-like symptoms will need to be tested and provide a copy of a negative COVID-19 test result and be symptom-free before being permitted to return to school.

Students who do not undertake a COVID-19 test will not be permitted to return to school for a 10-day period. Additionally, they must be symptom-free for at least 3 days prior to returning to school.

Students who have seasonal allergic rhinitis or another condition that presents similarly to flu-like symptoms are still required to get tested for COVID-19 and return a negative test result. Where their symptoms continue beyond 10 days, students should provide documentation from their GP confirming their symptoms are typical for their condition. If the student develops new or changed symptoms, they should get tested for COVID-19.

The Department of Education continues to have COVID 19 Guidelines in place for New South Wales schools. The guidelines continue to change in line with advice from NSW Health.

The following activities have been updated:

- Schools in the border regions can recommence swimming and other activities using venues in other states or territories if border requirements permit.
- NSW Health advised that communal water fountains and/or bubblers in NSW schools can now be turned on. These facilities can remain operational, closing only if there is transmission of COVID-19 in the community. Students are still encouraged to bring water bottles from home that they can refill when needed.
- Field trips, excursions and camps to Victoria, Queensland and ACT can continue where interstate border requirements permit.
- Department Preschool, Kindergarten and Year 7 orientations can continue.
- Parents and carers for Preschool, Kindergarten and Years 1, 2 and 7 students will be allowed on the school site to drop off their children at their classes on the first few days of schools provided they follow physical distancing and hygiene measures implemented by the school and the department. Parents and carers may also enter the school to pick up students for the first few days based on each school arrangements for these year groups.
- Schools in the border regions can recommence swimming and other activities using venues in other states or territories if border requirements permit. Schools will need to:
 - Have a COVID-19 Safety Plan in place in addition to a risk management plan.
 - Keep records of students and staff attending the activities.
- P&C meetings can be held after school hours with a COVID-19 Safety Plan. Gatherings are limited to 30 people indoors and 50 people outdoors for schools within Greater Sydney, including the Blue Mountains, Central Coast and Wollongong. For regional and rural schools, up to 50 people can meet indoors or 100 people outdoors.

- Other school-based outdoor activities that involve parents and members of the community, such as working bees may occur on school sites. These meetings must occur outside of school hours and are limited to 30 people indoors and 50 people outdoors for schools within Greater Sydney, including the Blue Mountains, Central Coast and Wollongong. For regional and rural schools, up to 50 people can meet indoors or 100 people outdoors. A COVID-19 Safety plan will be in place for these activities. Physical distancing and hygiene measures must be adhered to at all times. All attendees must sign the visitor acknowledgement form upon arrival.
- Up to 5 performers can sing indoors and there is no limit on the number of performers singing outdoors.

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- If the event is held indoors, audience members must not participate in singing or chanting.
 - If the event is held outdoors, the audience may participate in singing. Schools must comply with the department's school and community activity guidelines. All singing, chanting, rapping and group activities must take place in large, well-ventilated settings. Outdoor settings are preferred.
 - During solo and group singing, chanting and rapping events, singers must maintain a distance of 5 metres between themselves and any person they are facing, including staff, students and audience members.
 - All singers are to be positioned 1.5 metres apart from one another. This includes choirs.
 - Instructors, teachers and adult support persons must maintain a distance of 1.5 metres on the side of the performers and not within 5 metres in front of them during the rehearsals and performance.
 - In a primary school and preschool setting, in-class educational activities such as group repetition, chanting, recitation, or singing activities are permitted provided these activities take place outdoors or in large, well-ventilated settings.

COVID Intensive Learning Support Program

Through the COVID intensive learning support program, Kiama Public School has been provided with funding to employ additional educators who will deliver small group tuition for students who need it most.

The program has commenced and will continue throughout the school year. This is a joint effort between The NSW Department of Education, Catholic Schools NSW (CSNSW) and The Association of Independent Schools of NSW (AISNSW).

Key features

- small group tuition will be provided by our Covid ILSP teachers –who will work closely with classroom teachers to make sure the tuition is well targeted
- the tuition will focus on core content and skills, particularly literacy and numeracy
- schools will be supported to identify students who will benefit from intensive support
- a taskforce has been set up to support and guide schools in implementing the program.

Kiama Public School has completed a Situational Analysis and analysed internal and external data to determine students involved and identified the focus for this tuition. Identified students will commence this program in the coming weeks.

Interrelate

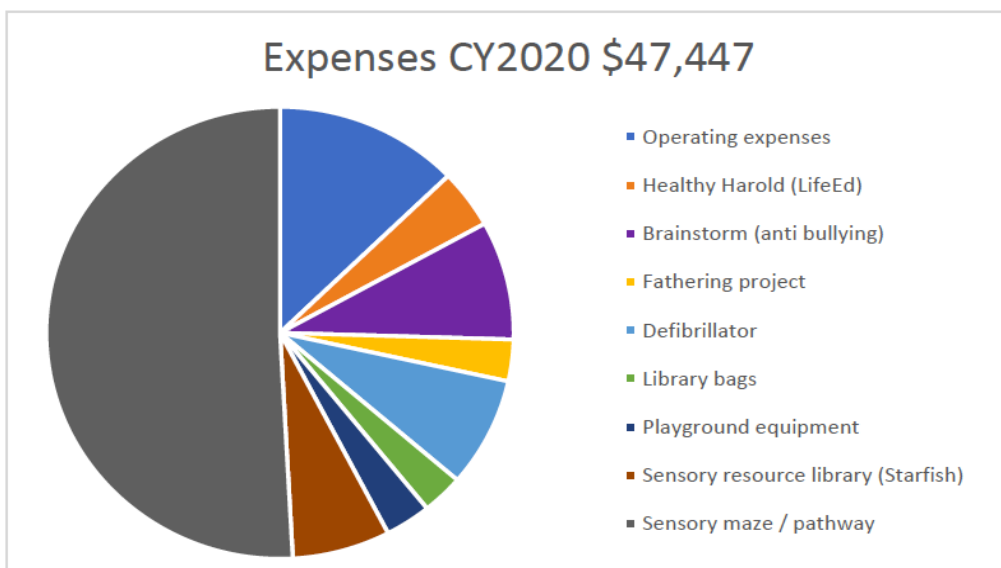
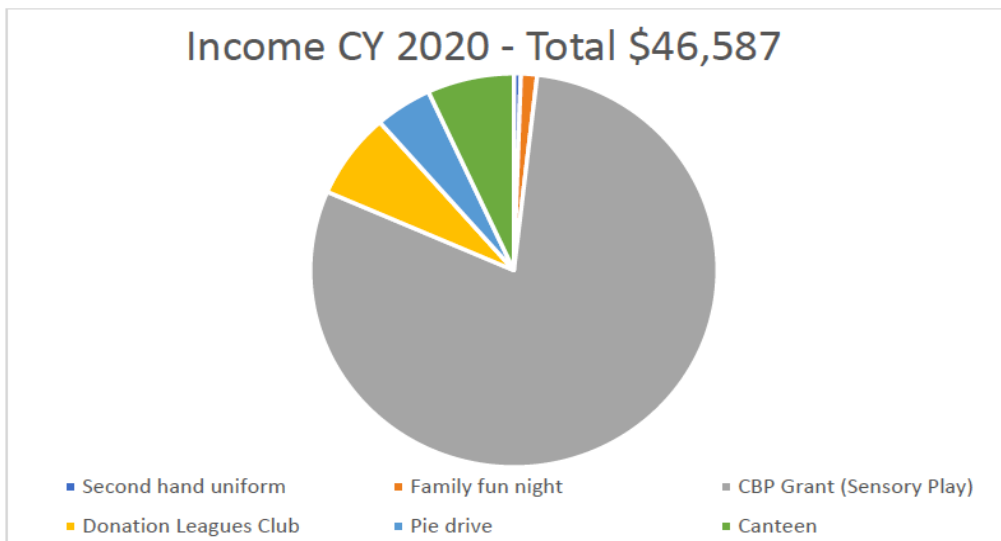
Due to COVID 19 restrictions last year, Kiama Public School was unable to hold their Interrelate evening. This year, Interrelate has changed the way they are presenting their sessions. Interrelate now uses an online platform called Big Blue Button to ensure the safety and security for all participants. Participants are capped at 120 and families can sign up using the link <https://events.humanitix.com/kiama-ps-family-evening-program-17th-march-2021> . Mrs Webb and Mrs Payne will be the designated "chaperone teachers" attending this virtual event.

2.3 Treasurer's Report

P&C Executive Report – Finances

Calendar Year (CY) 2020 Financial Summary

- The total income for 2020 was \$46,587, and total expenses were = \$47,447
- Opening balance 1 January 2020: \$41,824 / Closing balance 31 December 2020: \$40,964
- Detailed Profit / Loss statement to be provided at AGM 2021
- Despite Covid-19 impacts – KPS P&C had a strong financial year and funded:
 - o Extracurricular activities
 - Healthy Harold (LifeEd)
 - Brainstorm (Anti bullying education)
 - Fathering project
 - o Equipment / resources for students and staff
 - Outdoor play equipment (storage boxes, paint, ball cart, garden tools)
 - Resources for sensory toy library
 - Sensory pathway / maze
 - Library bags
 - Defibrillator



Calendar Year (CY) Budget 2021 Summary

- The budget for School Year 2021 is presented in the table below.
- Note:
 - o Budgeted income projections = \$21,000 (excluding grant funds)
 - o Budgeted expenses = \$21,934 (excluding 'major projects')
 - o The opening balance on 1 January 2021 was \$40,964.
 - o The projected closing balance on 31 December 2021 is \$40,030

Expenses total	\$21,934	Income total	\$21,000
Operational expenses total	\$1,800	Fundraising total	\$15,500
Insurance	\$1000	Secondhand uniforms	\$500
Bank fees	\$25	Pie drive	\$2000
Audit fees	\$675	Mother's Day stall	\$1500
Other	\$100	Father's Day stall	\$1500
Funding commitments total	\$20,134	Fundraiser Term 1	\$5000
Sensory play panels	\$8,579	Fundraiser Term 3	\$5000
New nature play equipment	\$2,970	Sponsorships total	\$5,500
New chess timers	\$185	Sponsorship – LifeEd	\$1500
Library bags	\$1,000	Sponsorship – Brainstorm	\$3000
Fathering project	\$1,100	Sponsorship – Library bags	\$1000
Healthy Harold (LifeEd)	\$1600	Grant funding total	TBC
Brainstorm (Anti-bullying)	\$3,200	Grant fund 1	TBC
Other	\$1500	Grant fund 2	TBC
Funding options			
Major project 1: Sports court resurface	TBC		
Major project 2: Playground landscaping	TBC		
Major project 3: Library upgrade	TBC		

2.4 Sub Committees and Representatives

2.4.1 Fundraising

Family Community Fun Day – hamper style picnic for KPS community with music

- An essential event to have in Term 1 each year to ensure parents and carers have an opportunity to connect
- Due to COVID restrictions, the annual Family Fun Night cannot be held at the school as numbers are restricted to 100 on school grounds.
- President Mick Baines proposed we hold a "Family Picnic" offsite.
- Proposed Black Beach for location with a Friday afternoon style picnic
- Families can buy a bag with a Turkish towel to use as a picnic blanket
- Trish from the Kiama Farmers markets is supportive
- Pay it forward option for families who need financial support
- Food vans & Music
- School can't advertise, but P&C can.
- **Looking at Fri 26th March – week 9. 4.30pm – 6.30pm**

- If max numbers are an issue with council, it was suggested we could just do the event for Kindergarten and possibly Grade 1 Alternatively we could split the event into the stages and host it at different times. (Not ideal).
- All agreed to go ahead with planning subject to council approval
- Next steps – Mick to confirm with Council the event can go ahead.

Mothers Day / Father’s Day stall

- Deyelle - Need someone to order presents online in advance
- Deyelle offered to coordinate again this year, with the help of others.
- Mick suggested we can set aside a budget to fund the presents online in advance.

Pie drive

- Victoria has offer to run again with the help of others
- Planning for winter

2.4.2 Grants

Sensory (CBT) projects:

- o Sensory pathway
 - o Sensory panels and
 - o Sensory Library
- All the items have arrived except the last Sensory Panels.
 - Will be stored at the back of the learning support office
 - Teachers can borrow equipment under library system for children who need it
 - Good to engage parents to make sure they are aware
 - Bek McAlister and Georgia Sellars created a comprehensive User Guide for parents and teachers
 - Gareth Ward would like to have a launch – good idea to have clear intention about the Project for the launch communication.
 - Craft a launch in line with the department’s inclusion plan – Sarah to follow up with the DOE to adopt an “inclusive education statement”.
 - As soon as the last Sensory Panels arrive, the launch planning can go ahead.

Fiona Phillips – “Building Better Regions Fund Round 5”.

- First thing we need to do is to better specify a project for which we need external grant funding.
- The most urgent requirement right now is improved structural design of the Nature playground which has deteriorated and in some parts is now dangerous and access for kids to these areas restricted. School has employed a consultant to advise what can be done in the playground space that needs repair.
- Top – sandstone blocks are wearing away and crushed granite is slipping
- Talked about the possibility of breaking the projects up into smaller projects.

- Klaas – suggested we should wait until the school tells us what we need and then look for the right grant.

Woolworths Junior Landcare – request needs to come from the school.

- Sarah said Mr Hall wants to know more about what the intention is around the grants.
- This was clarified in the meeting and agreed to relay this back to Mr Hall and ask him to submit a proposal with a specific wish list.
- Submission due by 19March.

2.4.3 Sponsorships

Healthy Harold, Anti-bullying, Book bags, Interrelate talks etc.

- Suggestions is to get sponsors to fund 3-5 year commitments for Healthy Harold, Anti-Bullying, Book bags, Interrelate.
- Idea is to save the P&C fundraising for other big school projects.
- Mick will ask local businesses
- Leagues Club is currently funding the Fathering Project – 3 year commitment.

2.5 Correspondence

2.5.1 - Comedy for a cause – will keep it on file and keep in mind for a bigger event later in the year.

3. PRIORITY BUSINESS

3.1 Maggie Dent speaking

- Rachael working on dates with the Kiama Pavillion and Maggie now.
- Suggestion was to ask Maggie if she is interested in doing a Book fund raising deal
- Rachael to follow up and communicate to all.

3.2 Call out for nominations for 2 VP's – no nominations given

3.3 Sensory Playground update – covered

3.4 Fathering project update

- Mick gave a background on The Fathering Project.
- Father and child Handball Project coming up – Coordinated by Andrew Ellsmore at the school.
- Segway into Welfare – the P&C should be mindful that there are families in the Kiama LGA who need financial support
- Discussed the need for the P&C to be more visible – and accessible – for parents to reach out for us for help if they need it

4. GENERAL BUSINESS - to be submitted prior to the meeting

4.1 Communication

Class allocation

- President asked the school Exec how they want the communication around class assignment to be received?
- Natalie advised the APs (Assistant Principals) oversee all the class placements. – they are first point of call.
- Unlike some other schools who use a computer system to generate class allocation, KPS operates manually with class placements managed by the AP's for each year.
- The considerations when choosing class allocation by the school are:
 - o Learning support needs
 - o Parent input
 - o Dynamics of kids – from previous years
 - o Social & emotional needs.

- Natalie Marshall said that the school are not in a position to release the class lists earlier
- Suggestion from P&C that the communication that was sent out on 3rd Feb with a detailed explanation of the Class / Teacher allocations – should have gone out at the end of 2020 and again in the days prior to school commencing, to prepare parents and manage expectations about the uncertainty on classroom / teacher allocation.
- P&C suggested we need an intro from the teachers – eg. Video – to help the parents feel connected to their children's teachers.

From the school to parents

- suggestion by P&C Group that they would like to see more proactive communication and that over-communication is far better than under-communication.
- opportunity to learn from other schools about their communication processes.
- A P&C Member asked if we can use Zoom calls – to have “Town Halls” with parents online – to help parents feel more connected to the school leaders.

From the parents to school

- Request from P&C group was for consistent points of contact and consistent communication channels for the parents to reach out to the teachers / Co-Principals.
- Natalie advised the best way to contact the school is to contact the office by phone or via email. Then the request can be directed to the correct person – either the teacher, the AP or the Co-Principals.
- Mel Kirk – important that the P&C are the voice of the community and the school – so we should share a consistent message to parents who reach out to the P&C with concerns – to contact the school as a first option, to help stop any gossip in its tracks.

4.2 Collins St Gates – keep clear – Council area – not school land. Natalie is in contact with Council.

4.3 Road safety around the school

- A number of parents have once again been raising concerns about children's safety around the school. The issues are:
 - No safe crossing for the children/parents/carers/teachers
 - Drivers speeding on a daily basis
 - Drivers NOT stopping at the stop sign
 - Driver and pedestrian confusion at the intersection
 - Children and parents/carers crossing where it's believed to be the safest but actually where Roads and Transport actively encourage you not to cross
 - Heavy vehicles struggling to get up Collins Street which opens up the School Collins Street exit up to risk
 - Afternoons are worse than mornings

- Natalie – Road Safety – been an issue for the last 3 years.
- Unable to have pedestrian crossings due to steep gradients of the roads.
- Natalie has been in touch with council – they are currently seeking advice from RMS
- Sarah noted that the teachers are getting abused by parents when they enforce road safety rules. This should be communicated to the parents.
- Need a school & P&C – led Road Safety Education campaign
- Need to slow the traffic down.
- President suggested we should put our talented innovation team within the school together to create a video using a drones to show how kids get to and from school
- Suggestion from parents to allow children who live closer to be granted Bus passes - Natalie to contact the Bus company.
- Klaas proposed the option of a Footbridge – will look into that as an option together with other possible solutions.

4.4 Sub Committees vacancies

P&C member suggested we should communicate the Sub Committee vacancies and jobs lists and we can collectively recruit P&C Members to help contribute in any way they can.

5. CLOSE AND NEXT MEETING

Close at 9.01pm

Next Meeting will be 22nd March, 2021.

Minutes and attachments submitted to the P&C on.

Minute Taker	RP
Signed:	Omitted in version submitted for online publication
Name:	RP (Secretary)
Date:	22/02/2021