



Kiama P&C Inc. MEETING MINUTES

Date:	10/05/21
Time:	6.40 pm meeting opened by President (MB)
Place:	KPS Library

1. WELCOME AND PREVIOUS MINUTES

1.1 Welcome and opening remarks

Executive members were present. Determination of a quorum present to proceed with the meeting was declared and the meeting opened at 6.40pm. MB (President), officially welcomed all in attendance.

1.2 Acknowledgement of Country

KPS P&C acknowledges the Wadi Wadi people of the Dharawal nation, the Traditional Custodians of the lands on which we live, work and play. We recognise their continuing connection to country: land, water and community, and pay our respects to Elders, past, present and emerging.

Note made to ensure this is added to the AGM Agenda going forward.

1.3 Apologies and welcome to new members

Around the room introductions – 2 new members

Attendees:	Mick Baines (President), Klaas van Alphen (Treasurer), Rachael Peedom (Secretary), Sarah Webb (Co-Principal), Natalie Marshall (Principal), Melissa Kirk (Deputy Principal), Melinda Prior (Asst. Principal), Bek McAlister, Beth Horner, Julie McKenzie, Caroline Jones, Belinda Laird, Jacqueline Guerva, Belinda Meier, Emma-Kate, Belinda Laird, Cathy Lyall, Melanie Rigby, Chloe Rich, Mark Wolstenholme, Kaylene Derix, Leah McDonald
Apologies:	Fiona Stewart, Victoria Stewart, Emily Crump, Kaye Middleton, Tanya Kruger, Jacque Sloan

1.4 **Approval of Minutes**

Minutes from the previous Meeting were made available on the school website and eNews to all P&C members for verification of accuracy and to facilitate task assignment.

Motion: That the minutes of the previous General Meeting held on 22nd March, 2021 be accepted.

Moved: Bek McAlister

Seconded: Belinda Laird

2. **EXECUTIVE REPORTS**

2.1 **President's Report**

Refer to AGM Report.

2.2 Principal's Report



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P&C Principal's Report 10 May 2021

School Strategic Plan

Kiama Public School's Strategic Improvement Plan (SiP) has been approved by the Director, Educational Leadership and is now available on the school's website for viewing.

Staffing News

Nathan Vickery, Kiama Public School's Psychologist has relinquished his position. The Department of Education is currently working to fill his position. When we have received information in regards to the recruitment of our new Counsellor/Psychologist, we will inform the community. We would like to thank Mr Vickery for his work and contributions to enhance the wellbeing of our students and their families.

NAPLAN

Students in Years 3 and 5 will commence the NAPLAN Assessments this week. NAPLAN is a point-in-time assessment that allows parents to see how their child is progressing in literacy and numeracy against the national standard and compared with their peers throughout Australia.

At the classroom level, NAPLAN provides additional information to support teachers' professional judgement about student progress.

Federal, state and territory education ministers agreed to gradually transition NAPLAN online by 2022. Our school will be completing the NAPLAN assessment using the Online platform. NAPLAN Online is a tailored test that adapts to student responses, providing better assessment and more precise results

Road Safety Around Kiama Public School

Kiama Public School has been working with Mr Mark Wolstenholme (P&C Road Safety Subcommittee Leader) and Kiama City Council to examine strategies to enhance road safety around our school.

Kiama Public School would like to thank Mr Wolstenholme for sharing his expertise and preparing a comprehensive report that has been presented at the Kiama Council Traffic Committee Meeting.

We look forward to hearing the outcome of the Traffic Committee Meeting in the coming weeks.

Brainstorm Productions

Our students attended the Brainstorm Anti-Bullying production on 4 May 2021.

The staff and students would like to thank the P&C for their generous sponsorship of this production.

COVID-19 Update

The Department of Education requests that all New South Wales schools continue to follow the COVID-19 guidelines. In particular, the Department would like to highlight the following:

- Staff and students should not attend work or school if unwell, even with mild symptoms of COVID-19. Any person with any COVID-19 symptoms should be sent home and should not return until they have received a negative test result and are symptom-free. In circumstances where children have other medical reasons for recurrent symptoms a letter from their GP is sufficient to negate the requirement for a negative test.
- Anyone who is unwell with COVID-19 symptoms are strongly encouraged to get tested and self-isolate until a negative result is received. Location of testing clinics are available via the NSW government website.
- All staff must monitor the NSW government website for locations where there may have been exposure to COVID-19 and adhere to the advice as appropriate.
- Schools must be vigilant in implementing:
 - Personal hygiene, physical distancing, cleaning and record keeping practices at these events.
 - Where possible to use outdoor areas weather permitting or large open spaces to enable adequate physical distancing.
 - All visitors to a school site must be well and symptom free, comply with sign-in arrangements, and the 1.5m physical distancing requirements.
- Staff and visitors to schools and offices should maintain 1.5m distance from other people where practicable. Avoid congestion of groups of visitors in specific areas where possible.
- All visitors to a school site must comply with sign-in arrangements for each visit. This includes signing the school sign-in sheet to acknowledge that they will comply with the COVID-19 requirements for visitors, contractors and service providers. Visitors must also check in using the Service NSW QR code.

Term 2 Activities

- Tongara Touch Trials
- South Coast Touch Trials
- PSSA Netball Knockout
- Shoalhaven Netball Gala Day
- School Athletics Carnival
- District Cross Country
- Year 4 and Year 6 Check in Assessments
- NAPLAN Assessments Year 3 and Year 5
- Brainstorm Anti-bullying Production
- Aboriginal Education Welcome Afternoon Tea with Aunty Trish
- National Sorry Day Activities
- Walk Safely to School Day
- Interschool Chess Challenge
- Premier's Debating Challenge
- Premier's Spelling Bee
- Multicultural Public Speaking Competition
- The Fathering Project Initiatives

2.3 Treasurer's Report

Monday 10 May 2021

P&C Executive Report – Finances

Calendar Year (CY) Budget 2021 Summary

- The balance on 10 May 2021 is \$33021,39
 - o Payments made since last meeting:
 - \$1830 - Mothers day gifts
 - \$2500 – Maggie Dent
 - o Receivables since last meeting
 - 2078 – Maggy Dent
 - 2882 – Mothers day stall
 - 429 – Family fun night
 - 22 – Membership contributions
 - o These payments and receivables were budgeted for and highlighted in the table below.
- The budget for School Year 2021 is presented in the table below.
- Notes:
 - o Budgeted income projections for 2021 = \$21,000 (excluding grant funds)
 - o Budgeted expenses for 2021 = \$21,934 (excluding 'major projects')
 - o The projected closing balance on 31 December 2021 is \$40,030
- A revised budget will be presented at the next P&C meeting

Expenses total	\$21,934	Income total	\$21,000
Operational expenses total	\$1,800	Fundraising total	\$15,500
Bank fees	\$25	Secondhand uniforms	\$500
Audit fees	\$675	Pie drive	\$1500
Other	\$100	Mother's Day stall	\$1000
Funding commitments total	\$20,134	Father's Day stall	\$1500
Sensory play panels	\$8,579	Family fun picnic	\$500
New nature play equipment	\$2,970	Fundraiser Term 1-2	\$6000
New chess timers	\$185	Fundraiser Term 3-4	\$5500
Library bags	\$1,000	Sponsorships total	\$5,500
Fathering project	\$1,100	Sponsorship – LifeEd	\$1500
Healthy Harold (LifeEd)	\$1600	Sponsorship – Brainstorm	\$3000
Brainstorm (Anti-bullying)	\$3,200	Sponsorship – Library bags	\$1000
Maggy Dent	\$1000	Grant funding total	TBC
Other	\$500	Grant funding	TBC
Funding options			
Major project 1: Sports court resurface	TBC		
Major project 2: Playground landscaping	TBC		
Major project 3: Library upgrade	TBC		

KPS P&C budget for School Year 2021

2.4 Sub Committees and Representatives

2.4.1 Fundraising

2.4.1.1 Mothers Day stall

A big thank you to Eva Kokkelmans, Belinda Meier, Deyelle Freany & the teachers, for all their hard work to put the stall together. It was agreed that one day for the stall is enough.

2.4.1.2 Pie Drive

This is in hand. Order forms have been distributed and pie pick-up dates have been set.

2.4.2 Grants

- **Sports field** – parents agreed we need to start focusing on redesigning the sports field, which needs a complete resurface.
- **Roof in Quad A** – some leaking needs to be addressed.
- School Exec will keep the P&C in the loop with any progress with getting quotes and re the design of the multi-purpose sports court.

2.4.3 Sponsorships

See flyer attached.

2.4.4 Traffic safety Subcommittee

School to communicate to parents that they can appeal any “no standing” traffic infringements. Mark to provide information to post. Rachael to post notice of Socials and possibly Newsletter.

Mark presented a detailed report on traffic safety issues and solutions for the School. The report is attached (separate to minutes)

Mark informed the P&C on his correspondence with Council on the details of the report and an upcoming meeting of the Council’s traffic committee that he would like to attend on behalf of the P&C.

The report to be posted by Secretary with a callout for any feedback prior to 24th June.

2.5 Correspondence - nil.

3. PRIORITY BUSINESS

3.1 Closure of credit card account

Account no longer in use. Proposal to close the account and transfer money over to the main account.

Unanimous vote: That the account should be closed.

4. GENERAL BUSINESS - to be submitted prior to the meeting

4.1 NAPLAN Breakfast

Year 5 on Thursday 13 May, Year 3 on Friday 21 May.

P&C happy to support the costs of the breakfast up to value of \$350

The P&C acknowledges the work put in by Caroline Jones and other parents.

4.2 Learning Support

- Caroline Jones provided an update
- Met with Georgia Sellars to discuss a strategy forward
- Claudia will meet with Natalie and Sarah soon
- Bek McAlister advised she has already set up a support group for Parents of children with ADHD and she is happy to join forces to share all ideas and support needed for a wider group.
- Claudia has volunteered to work with Caroline and the school to set up the learning support group. She will touch base with Bek McAlister to take things forward
- Plan is to get a Memo out in Term 2, to commence gatherings in Term 3.
- Georgia Sellars from KPS will assist the group with providing inputs on multi-modality of learning
- Suggested they might run a homework club for kids 1 afternoon / week – as one idea

4.3 Gallop Inquiry

The School Exec advised that they are not allowed to communicate or promote any Union material. So the only way to get parent support is for parents to hand out handwritten forms to their friends and ask them to gather signatures.

President expressed a view that the P&C should not be getting involved in political matters. It was determined the post done by the Secretary on the P&C FB page is enough.

4.4 Bombo Room Cleanout

Date set for 28th May – 1-3pm

Call out for volunteers – need 6 parents / carers + 1 staff

Contact Belinda Meier

4.5 Re-engagement of parents into the school community

- Sarah advised she will send out a notice to parents & carers that they are welcome to come back to school for the events their children are involved in, including assemblies.

4.6 Second hand uniforms

Call out for volunteers

Ideal timing - 2.30 – 3.30pm – it was suggested that going forward they should set some dates ahead of time

- Bek McAlister advised she can do one on 21st May

4.7 Other

- Mick to Follow up on Leagues Club Art set up

5. CLOSE AND NEXT MEETING

Close at 8.01pm

Next Meeting will be 7th June, 2021.

Minutes and attachments submitted to the P&C on 18th May, 2021

Minute Taker	RP
Signed:	Omitted in version submitted for online publication
Name:	RP (Secretary)
Date:	18/05/2021