



KIAMA PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

General Meeting MINUTES

Monday August 7th 2017 @ KPS

Apologies: Deyelle Freaney, Carla Quigley, Jane Flint, Klaas van Alphen, Mel Hale

Attendance: Martin Walker, Kaye Middleton, Jenny Buckley, Siobhan King, Michael Honeywood, Lauren Purcell, Jackie Sloan, Serena Farrah, Belinda Laird, Christie Lewis, Ingrid Buchner

Meeting started: 7:10pm Meeting concluded: 9:45pm

Minutes from last month's meeting: approved by Belinda Laird

Correspondence in and out:

Jackie	<ul style="list-style-type: none">• Letters from KPS students re yellow recycling bins (Siobhan)- SRC students have also expressed concern about lack of any recycling for lunch and recess waste, and absence of glass/plastics recycling for wholes school. SRC students have written to Kiama Council to request bins/pickup but have received a negative response.- Jackie Sloan to investigate further on behalf of P&C about this matter.
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New business

Laura	<ul style="list-style-type: none">• Online ordering link from website (Christie)- P&C request that Laura Langdon adds a link to online ordering from the website.
Michael	<ul style="list-style-type: none">• Principal's Awards and other Awards (Christie)- Christie asked about the criteria for Principal's Awards. Mr Honeywood explained that a child must get 5s in every subject for effort and Cs in everything else. Agreed to consider adding this explanation in reports.- Information about criteria for other awards is on the website but the maze-like qualities of the website make it difficult to find this kind of information. Website could be overhauled by the school, but we would then need to upload every change in every Department policy. Sticking with the Department template means automatic uploads.- P&C request that awards listed in the newsletter are for students who are to receive awards the following week. Michael to communicate this to office staff.

	<ul style="list-style-type: none"> • Public Liability Insurance (Christie) - P&C have taken out insurance and chosen the standard package which covers \$50 million in public liability. All P&C run events are covered for cash and property. Individuals are not covered.
Martin Lauren	<ul style="list-style-type: none"> • Incorporated Association status (Lauren) - Lauren explained that becoming incorporated would cost \$137. Upsides are ability to apply for government grants and lack of worry about need for legal coverage of individuals. Downside is the need to send off AGM minutes etc to Department of Fair Trading by 1st March. - P&C agreed that this was a good option. Martin to check with Federation, Lauren to get process started.
Lauren	<ul style="list-style-type: none"> • Mascot (Lauren) <p>Lauren asked whether we should consider a school mascot for sports carnivals, open days etc. Positive response from the P&C.</p> <p>Lauren to liase with Michael about students designing a school mascot.</p>
Martin	<ul style="list-style-type: none"> • Nominations for volunteers (Martin) - Martin suggested Lauren and Siobhan for volunteer recognition. Lauren and Siobhan expressed discomfort but the P&C agreed to support Martin in this. Martin to proceed.
Kaye Belinda Lauren	<ul style="list-style-type: none"> • Uniforms (Lauren) - Lauren requested information about previous attempts to change uniforms, with a view to changing boys' shorts and pants to royal blue and smartening up the gold polo for all children. Jackie explained history of attempts with difficulty in getting P&C to agree, difficulties in controlling stock and types, expense and types and colours of material. - P&C agreed that Kaye and Belinda should look through options when cleaning Bombo Room, but shirts that look too similar to Kiama High are not an option, and the gold shirts are the safest colour. - Belinda and Lauren to investigate further options and poll school community.

Business arising from previous meetings

Michael Kaye Belinda	<ul style="list-style-type: none"> • Bombo room cleanout and stocktake (Kaye) - Steve Lewis and some keen parents have already cleaned out for art supplies for volunteering in classrooms. Michael to check about school equipment still stored in Bombo Room and Kaye and Belinda to sort, label and list P&C supplies.
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<p>Siobhan Christie</p>	<ul style="list-style-type: none"> • Play Area Update (Siobhan, Fiona and Kaye) <ul style="list-style-type: none"> - Siobhan expressed thanks to Kaye and Fiona for hard work in supporting playground construction and thanks to P&C for generous gifts to the King family. - Siobhan will pass on receipts and spreadsheet to Christie for reimbursement of the \$3024 used to finish playground. - Siobhan requested \$200 for materials for the Men's Shed to create tree guards. P&C approved costing and understood we would need to transport them ourselves. - Siobhan to contact Burnetts about a possible fallen tree to complete the playground. Christie to organise a crane once Siobhan hears from Burnetts about a tree being available. - Siobhan to discuss small annual maintenance cost at future meeting for topping mulch, replacing plants, repairs etc.
<p>Siobhan</p>	<ul style="list-style-type: none"> • P&C Facebook group and page (Lauren and Siobhan) <ul style="list-style-type: none"> - Facebook P&C group is working well, with those who need to discuss issues/organise stuff able to do so very quickly and easily (much easier than email). Call outs for volunteers/helpers etc will still happen via newsletter and e-news. - Siobhan to send opt-in on email list to keep mailing list to those who want to receive agendas, minutes via email.
	<ul style="list-style-type: none"> • Kai fundraiser 14.8.17 with Lions Club (Martin) <ul style="list-style-type: none"> - Belinda has organised KPS attendees for fundraiser, but Lions Club has reduced KPS numbers to 12. Michael + P&C members to attend to ensure representation.
<p>Belinda</p>	<ul style="list-style-type: none"> • Father's Day Stall (Martin) <ul style="list-style-type: none"> - Belinda to speak to Lisa and then to Lauren W. about choosing, ordering online and wrapping Father's Day presents with a team.
<p>Martin</p> <p>VOLUNTEERS NEEDED!</p>	<ul style="list-style-type: none"> • Lions Club Seaside BBQ (Martin) <ul style="list-style-type: none"> - Volunteers required for 2 hour shifts throughout day on Sunday 20th August. - Martin to arrange for newsletter and e-news advertising.
<p>Martin</p>	<ul style="list-style-type: none"> • Men's Bowling Night (Martin) <ul style="list-style-type: none"> - Martin to organise at the start of October for school Dads (no kids) for bowls and hot food as a social get-together.
<p>Siobhan Deyelle</p>	<ul style="list-style-type: none"> • Disco <ul style="list-style-type: none"> - 15th September has been marked for a possible disco night. Siobhan to put on Facebook to see if Deyelle is still willing to organise.
<p>Siobhan</p>	<ul style="list-style-type: none"> • Movie Night (T4) + Partnering with charities/schools + Beautifying quads (Deyelle)- Hold off until next meeting

Serena	<ul style="list-style-type: none"> • Interrelate (Serena) - Interrelate is being booked for towards the end of Term 2 2018. Unavailable during 2017.
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Principal's report

Men's Choir: great to have the Kiama Men's Probus choir entertain and amaze our students. A great partnership is forming. Grandparents' day Friday 27 October next booking

Education Week feedback?: what did we like or want to change for next year and Grandfriends /parents day

Lions Club:

- Dinner at Kai next Monday evening
- BBQ stall at markets Sunday 20 Aug

New Play area - article in the newspaper and thank you for your wonderful work and opening

Japanese students big success and thank you to all involved - wonderful cultural exchange.

Acknowledge the staff for Wakkikiri and for SIMF - both big productions this term.

Netball rings-up and going on

Reports: survey goes live tonight on Facebook and website

Survey for parents for the next 3 year plan - 2018-20. What do parents see as essential for the next 3 years plan? A Forum is available too in Term 4 or end of term 3.

- **P&C discussion of Principal's Report**
- *P&C very happy with Open day. Cake Stall could have been next to tea and coffee.*
- *P&C concerned with poor commitment to fundraising from students, but the provisions on the day showed families were supportive.*
- *P&C think that Sebel is working well as an alternative venue for meetings, but we need clearer communication about where we will be sitting at the Sebel.*
- *P&C were pleased to hear suggestions about Chaplaincy.*

Canteen report

Canteen is really busy at the moment and we are working off skeleton staff. If any one could help out that would be very much appreciated. Volunteers are urgently needed on a Wednesday. Canteen has two Wednesdays in the month with no rostered volunteers.

Online ordering is going well. 260+ registered users. No hiccups so far but more attention is needed when filling out the orders.

Meal Deal was successful with the canteen selling nearly 100 burgers. Thank you to Tennille Shelley, Keely Thomsen, Cassandra Orton, and Dani who helped me on the day.

Healthy Bones week commencing on the 14th August. Assorted items for sale at lunch. Sydney Markets Fruit and Vegie Promo is set for September.

Future meeting dates:

T3 11/9 (Sebel)

T4 23/10 (School) 20/11 (End of Year dinner- Hanoi on Manning)