

KIAMA PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

General Meeting MINUTES

Monday June 19th, 2017 @ the Sebel

Meeting commenced: 7:10pm Meeting finished: 9:15pm

Apologies: Jackie Sloan, Luci Martin, Rowena Clarke, Klaas van Alphen, Jules Little

Attendance: Michael Honeywood (principal), Dianne Quill (AP), Jenny Buckley, Christie Lewis (Treasurer), Lauren Purcell, Jacque Wills, Kai King, Siobhan King (Secretary), Fiona Stewart, Belinda Laird (Vice President), Kaye Middleton (Vice President), Martin Walker (President), Serena Farrah

Principal's report

Anita Chin Maths Expert: Melinda Prior and her maths team have special treat for parents next Tuesday evening 6.30- 7.30pm free Maths workshop for parents. [Need RSVP and may need a few to get there early to help set up tea and coffee etc as teachers will be in their workshop 3.30-6.30pm](#) . This is a one off opportunity and an excellent guide to helping your children with maths at home. All staff will have two days of in class demonstration lessons also and we have invited KCoS partners.

New Play area - working well now repaired - still can't go to full operation until final piece is placed in. [Michael will call landscaper to remind.](#)

Japanese students visiting again -22 students Week 3 term 3 - all families catered for I believe so only reserve list now

Air conditioning in classroom and **Solar Panel** increase to balance - investigation noted email I will action with Klaas

Hand dryers installed and seem to be going well.

Netball rings-have them and know where they go just waiting for them to be fully installed by GAs.

Kindergarten Orientation 2018 Captains Tours were successful (20 families) and formal orientation will begin at the end of Term 3.

Reports: out next week - parents can book interviews with the teachers at any time of the year and especially when reports are out if they have any concerns. [Michael to look at different models of parent teacher communication and relationship building with a view to parent survey later in the year.](#)

P&C discussion of Principal's report...

- *There can be value in set parent teacher interviews, especially for working parents without regular contact with classroom teachers*
- *Set parent teacher interviews can be too short and not private*
- *Parents can feel guilt about taking teachers' time in requested interviews*
- *Meet and greet at the start of the year is not the place for private parent teacher interviews*
- *Can be helpful for parents and teachers to have face to face discussion about child at the start of the year*
- *Communication with reports could be more encouraging of parents who want to meet and talk to teachers*
- *Best modes of communication with the classroom teacher throughout the year could be more clearly spelled out to parents*
- *In absence of knowledge of best mode, parents should contact teachers through emailing office kiama-p.school@det.nsw.edu.au with subject Attention: (name of teacher)*

New business

- Gonski funding cuts (Michael H): Document attached to explain significance of cuts for our school and its impact on education of all students. P&C discussed how this can be communicated with parents. **Martin to forward Federation powerpoint to Lauren for distribution to parents and community**, with emphasis on decrease in individual attention for children's specific needs.
- Kai Asian Restaurant fundraiser 14.8.17 with Lions Club (Martin): Banquet dinner \$50 a head with BYO wine. We need 15-20 from P&C, open to any school parents (maximum of 20). **Siobhan to email Laura Langdon with the following for inclusion in the newsletter.** Ever since the Hanoi on Manning Restaurant opened in 2009 the owners, Le and Mark, have staged an annual charity night in conjunction with Kiama Lions Club. This year they would like to host the event at Kai Asian Restaurant, which they also own. Le and Mark most generously donate the venue and all the multi-course banquet which means that all the proceeds go to the designated charity. The cost of the banquet is \$50 per head (BYO wine) and there are no raffles, auctions etc. The sole purpose is to have a great social event knowing that you are eating for a good cause! As was the case in 2016, Le and Mark have asked that the proceeds go to the P&C of Kiama Public School, which their son Euan attends. Please contact Belinda Laird on 0431 472 446 to secure your spot for this special night, being held on Monday 14th August.
- Bombo room cleanout and stocktake (Kaye): **Belinda and Kaye to speak to Melinda Prior about production supplies in the Bombo room before meeting to clean and stocktake. Jenny and Jacque available to help.**
- Blue girls' pants (Dianne): P&C agreed that plain blue stretch pants (eg Best&Less or similar) should be an option for girls' uniform. **Lauren to communicate this via Facebook.**
- 2nd hand uniforms (Kaye): Karen Mion has been covering this position for some time (answering phone queries about items, opening up as needed, setting up at formal events, banking money made) and is very happy to pass onto another willing volunteer. **Contact Kaye if you're interested kayeis@exemail.com.au**

Business arising from previous meetings

- Play Area Update (Siobhan, Fiona and Kaye): Generous donation from Kiama Council for plants will allow official opening to go ahead on afternoon of Friday 21st July. **Siobhan to organise a planting day with expert parents and Kiama Community Garden Landcare Group. Siobhan to email Lauren with details for invitations.** P&C approved \$3000 to complete seating and log steps & cubbies before opening. **Siobhan and Ben to organise work to be done in school holidays. Kaye to follow up final item from landscaper for installation.**
- P&C Facebook group and page (Siobhan and Lauren): Transition to closed Facebook group from email for internal P&C communication- **please request to join <https://www.facebook.com/groups/KPSPandC/>.** Siobhan to do both email and fb until the next meeting. The We♥KPS Facebook page is now reaching 4000 people a week, but has required some changes to settings to ensure privacy of students and safeguarding of volunteer admins. An auto message has been added to private messages to direct parents to school office for relevant issues. Facebook page will feature call out to parents, community and local businesses for taxtime donations to school building fund.
- Fundraising for 2017: Term 2 and 3 events
 - Mother's Day Fashion Parade Report (Belinda): Email Christie for final numbers.
 - Mother's Day Stall Report (Martin) Email Christie for final numbers. A huge thank you to Lisa for doing all the preparations for this, along with the team who wrap and serve. **Please contact [Martin \[marty71.walker@gmail.com\]\(mailto:marty71.walker@gmail.com\) if you're interested in taking over from Lisa in purchasing the Father's Day stall items and coordinating the wrapping and stall.](mailto:marty71.walker@gmail.com)**
 - Disco (Term 3) + Movie Night (Term 4) update (Deyelle) **Deyelle to choose a date and let us know through our fb group: <https://www.facebook.com/groups/KPSPandC/>**

- Seaside BBQ with Lions Club 20.8.17 (Martin) BBQ stall will run from 7am-3:30pm. It will require 30 names through 4 shifts (7-9, 9-11, 11-1, 1-3:30) on the day. Martin to discuss with Hilton Bloomfield re planning, setting up supplies and general running of day. Does someone want to set up a google doc for online sign ups?
- Men's Barefoot Bowls Event (Martin) Martin to talk with Christie and bowling club staff.
- Partnering with charities/other schools (Deyelle) Carry over to next meeting
- Beautifying quads (Deyelle) Carry over to next meeting

Canteen report

From Lynne and Dani...

- Online ordering has been working really well over the last few weeks with orders slowly rising. Busiest day is Friday with last Friday having 60+ orders. 216 students and staff are registered on line with the majority of students from Kinder and Stage one and Dani now has administration rights to the website.
- Menu will need changes because of new DET criteria for foods that can be sold in school canteens. Changes will be made gradually so as to lessen the impact on students and canteen staff. The canteen will need to change to this criteria by 2019 (see attached document)
- Recess trading did not happen this term as planned as we underestimated the impact of the on line ordering on the canteen. Most days are very busy and cooking etc is now done outside of our normal work hours giving us not much time for organising extra items.
- At the athletic carnival, the canteen will be selling toasted sandwiches, pumpkin soup, pies and sausage rolls for the hot food and iceblocks and snacks as well. Children will not be able to order their lunch and online orders will not be taken. There have been very few replies for the call for volunteers so to help out both canteen supervisors will be rostered on and any help at the carnival would be appreciated.
- Both supervisors attended canteen network meetings last month which were mainly concerned with the introduction of the new canteen food criteria.

P&C discussion of canteen report...

- *Martin, Belinda and Kaye to look at employment contracts to consider extra hours for canteen staff, and discuss Year 6 helping again in the canteen.*
- *Could there be additional encouragement for fathers and grandparents to volunteer in the canteen? Also there is option for Centrelink to provide volunteers.*

Treasurers report + audit info

- Audit from Greg Norris received. Email Christie Lewis for full report.
- Christie to work on outline of our recurring expenses to allow for better budgeting.

Future meeting dates:

T3 7/8 (School) 11/9 (Sebel)

T4 23/10 (School) 20/11 (End of Year dinner- Hanoi on Manning)