

KIAMA PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

General Meeting Minutes

Monday September 12th, 2016

Meeting started: 7:10pm

Attendance

Jackie Sloan (President), Belinda Laird (Vice-President), Ingrid Buchner (Vice-President) Siobhan King (Secretary), Melinda Ellis, Serena Farrah, Jane Flint, Melinda Prior, Michael Honeywood, Deyelle Freaney, Luci Martin, Kaye Middleton, Leonie Glaessner, Jennifer Buckley, June Micallef (welcome!)

Apologies

Fiona Stewart, Jess Lee, Angela Seddon, Beth Horner, Lingyan Christie, Mel Hale

Minutes from last month's meeting

Adopted (Melinda Ellis)

Business arising from previous meeting:

• Fundraising for 2016

➤ **Term 4 - Seaside BBQ: Sunday 16th October**

- Thanks to Leonie and her father+Lions Club- what a great job! 30 parents/teachers helping with lots of new families, \$1800 profit. A cheque to Kiama PS P&C will be delivered from the Lions Club to Grandfriends day: thank you!

➤ **Term 4: Hypnotist Night: Friday 18th November.**

- Plastic cups, jugs, tablecloths, ziplock bags (Kaye to check Bombo room and buy what's needed) Balloons from House2Home (Ingrid to buy).

- 66 tickets need selling to cover costs, but night is primarily social.

- Monty definitely doing playlist for dancing.

- Belinda has organised hampers as prizes (will check if wine from De is needed for these).

- Needed: people to set up and then pack up at midnight needed.

➤ **Term 4 - Kiama Toy World Toy Drive**

- 10% of purchases of Toyworld Kiama go to KPS upon mention that you are a parent or friend of the school (from first of November). Why not do your Christmas shopping locally?

• Playground Planning

- Annette Pust (designer) and Michael Johnson (landscaper) working to create the plan and itemised costing that can meet approval from Assets Management to allow work to start on January 9th.
- Annette would like to incorporate water into the design (from a pump or tap, to trickle into sand/gravel for creative play with loose materials).
- Consideration needs to be given to dirt/mud, particularly on shoes. Consider purchasing good quality mats for the classrooms and revisit the idea of black gumboots in the new year.

• Kinder Orientation:

- Monday 7th and Tuesday 8th November: **Siobhan and Karen to man booth at expo.**
- **Email your photos of P&C funded/run great stuff e.g. Walkathons, pizza oven etc for a slide show to screen at the booth.**

• End of year dinner:

- Approx \$25 per head. **RSVP to Siobhan.**
- Jennifer: no, Leonie: maybe
- Fiona, Jackie, Belinda, Ingrid, Melinda E, Siobhan, Serena, Jane, Melinda P, Michael, Deyelle, Kaye, Luci: yes.

New business

• Discretionary Representative Allowance Application

- Start advertising this allowance from next year for state reps in arts, sport etc.
- P&C approved application for \$120 as per allowance for overnight stay for state representation.

• Review of 2016 P&C activities/dates for 2017

- Not repeating Hot Cross Bun drive in 2017.
- Big fundraiser in 2017 should be for building up funds: Mother's Day Fashion Parade was well received as an idea. Term 2 should be a priority (Term 3 too busy) but need to start planning in Term 1.
- Movie Night, Family Night + games worth repeating.

• Before school care

- Concerns raised about throwaway plates and cutlery for breakfast time at before school care. Additional concerns raised about range of food on offer and availability of kitchen facilities. **Michael to follow up.**

Principal's report

Traffic Bong Bong St- meeting the RMS, Education traffic officer and council hopefully next Wednesday or Thursday afternoon. Asked last term but getting all together at once is not easy.

School numbers: 19th class teacher started last week. Rather than change classes we are using 19th teacher Jenna Kelly to team teach and work on a few classes and do assessment work with groups.

Kindergarten 2017 - I acknowledge Melinda Prior - look at having almost 90 students we commenced Playgroup last week and orientation today - students activities went really well. Expo in a fortnight to share the workings of our school.

2017 - 19 classes trying to avoid demountable and refurbish the Quad B room fit it out with all new class materials (even possible we will reach 20 classes). This means we won't have chance to meet teachers of 2017 until next year as we have to affirm all attend before we can adjust classes.

LMBR- new software system the office has started and the whole school is affected. Acknowledge the hard work and amazing organisational skills Robyn Crabb and her team. The Annual Financial Statement is now completed as we had to finish it for the new system. (Copy for the P&C records). Note that there a lot of funds to be paid out of this and we have wages and resources.

Asset Management - new play area. Thank you again Siobhan for your ongoing time and passion in this area. Met with assets today but Chris Johnson, who is regional head, is managing this site - not local team.

Languages - both Mandarin and French now offered. Mandarin numbers dropped but French started strong

K-2 Performance Production 6th -7th Dec - as only 2 tickets per family and more children there will be no set seating this year and on the night it will be first in excepting invited guests who will have reserved seats.

Presentation DAY Assembly Friday 9th Dec: P&C exec will get formal invite and seats. Volunteers Morning Tea will follow after. Good to have everyone represented and attending who has helped out in the year so we need list of P&C helpers please.

Thank you to Leonie and Hilton for the BBQ at markets. Great to have Lions Club support and the volunteers were wonderful.

P&C Discussion of Principal's Report

- Should we organise a new parent get-together after children are dropped off on the first day? How to navigate around spaces being used at school/staggered start times? Best on a Friday night?
- Michael to follow up on how language classes are able to cater for a wide range of ages and abilities.
- Volunteer morning tea on Friday 9th December: email Jackie with anyone we have worked with during 2016. Jane to email canteen volunteers. Leonie to email BBQ helpers.

Treasurer's report

➤Email Jackie for a copy.

Canteen report

➤Email Jackie for a full copy.

- Moderate interest in Eat Fresh and Win promotion. Leftover pencils?
- Preschool lunches happening in Week 5.
- Canteen will be involved in the Kinder Orientation days. Both Dani and I will be in attendance.
- Hot water service failed over the holidays. As a result new cabinetry will be needed around the sink. Michael has contacted the relevant people to undergo repairs.
- Canteen workshop 16th November. Any P and C people who would like to attend please email me and I will send through the link for registration. It is for one day and held at the Dapto Ribbonwood centre.
- Last Day of Trading Tuesday 13th December. Clean up day Wednesday 14th December. ***Canteen will be closed on Thursday 15th December 2016.***
- Volunteer needed for the canteen 1st November. [Can anyone help out?](#)

• P & C discussion of canteen report

- All in agreement about paying Lynne an extra 1-2 hours a month to do financial statements.
- All in agreement about funding \$200 to subsidise canteen helpers afternoon tea.
- Lynne can decide what to do with pencils but **Jackie to suggest using as a prize.**
- Online ordering is a priority for 2017. **Michael to follow up**, looking at FlexiSchools to also include P&C tickets/fundraising as well as canteen (if accounts can be kept separate).

Meeting finished at 9:10pm.

Future meeting dates:

Term 4: Nov 28- End of year dinner (with adult walking bus home) at Hanoi on Manning. RSVP to Siobhan.

